

## **BELTON WITH BROWSTON**

### **PARISH COUNCIL**

#### **CHAIRMAN : JOHN RUDRUM      VICE CHAIRMAN : PETER NICHOLS MINUTES FROM THE PARISH COUNCIL MEETING HELD ON 21<sup>st</sup> JUNE 2016 AT THE NEW ROAD SPORT AND LEISURE CENTRE, BELTON**

#### **IN ATTENDANCE**

J. Rudrum (Chair), Councillors R. Brotherton, D. Buckworth, B. Clark, M. Dinsdale, M. Graystone, L. Staff, B. Swan, P. Nichols, I. Walpole, K. Palmer (Clerk) and five members of the public including Borough Cllr Myers.

*The meeting commenced at 7.30pm.*

#### **PUBLIC SECTION**

-Concern was raised about the speed of traffic travelling down New Road past the turning to Deben Drive, also up Deben Drive leading to Tesco's. It was asked could Deben Drive be made into a 20mph zone? It was stated 20mph limits have been requested before with very little success, however Borough Cllr Myers agreed to talk through the problem with the members of public to see if anything can be done.

-It was reported the flower bed on the corner of Deben Drive needs cutting back as is now adding to the problem, Cllr Swan agreed to look into this.

-Borough Cllr Myers reported there are still ongoing problems with parking along Rosedale Gardens, if a Public Space Protection Order is put in place at it will take approximately 6 months to implement so all details are covered. Concerning the reserved parking signs that have been put up in Rosedale Gardens, no parking signs are legally enforceable except if they have been put up by the County Council. However, in Belton there are many properties that own land outside of their garden frontage. If this is the case the property owner may indeed own the land, and it would indeed be deemed as private property, this matter is still being investigated.

-A survey to assess the condition and maintenance needs of all Council owned properties in the Borough is to be carried out in the coming months.

-The proposed Devolution Bill has now changed, with Norfolk and Suffolk being partnered together, both counties would be run by one Mayor and one Cabinet.

*With no further business the main meeting commenced at 7.50pm*

#### **1. APOLOGIES FOR ABSENCE**

Apologies had been received from Cllr Brown, Chalmers, Greenacre, Borough Cllr Lawn and County Cllr Aldred. To accept the apologies Proposed Cllr Swan Seconded Cllr Brotherton. All In Favour.

#### **2. DECLARATIONS OF INTEREST**

JGI Trustees - Cllr Clark. Community Website – Cllrs Rudrum and Swan. Village Voice – Cllrs Swan (prejudicial) Cllr Greenacre (personal). Poor Land Trust – Cllr Rudrum. Burgh Castle Parish Council – Cllrs Rudrum and Nichols. Also note all Parish Councillors are Trustees of Belton Playing Field Charity.

#### **3. MINUTES FROM LAST MEETING**

The minutes from the meeting held on 17-05-16 had been prior circulated by the Clerk. To accept as a true and accurate record Proposed Cllr Staff, Seconded Cllr Dinsdale. All In Favour.

#### **4. MATTERS ARISING**

There was nothing to report.

#### **5. CHAIR/CLERK REPORT**

-NALC Devolution Survey to be completed by Councillors, closing date is 18<sup>th</sup> July.

<https://www.surveymonkey.co.uk/r/KM9XGDY>

-NCC have requested information on any volunteer transport schemes that are run in the village, excluding the Community Car Scheme, and Centre 81 which they are already aware of.

-Crime Report for May: Four crimes recorded, 1x criminal damage, 1x criminal damage to vehicle, 1x theft from vehicle,, 1x theft of motor vehicle. The next SNAP meeting will be on 25<sup>th</sup> July, 7.00pm at the JGI. There will no longer be any more monthly crime reports produced by the Police.

-Talks surrounding Fist Bus are still ongoing, First Bus have requested an informal meeting prior to the Public Meeting, the date is yet to be confirmed.

## 6. ADMINISTRATION AND FINANCIAL MATTERS

### PARISH COUNCIL CURRENT ACCOUNT

| <b>CQ</b>   | <b>PAYEE/DETAIL</b>                                                                                                          | <b>V.A.T</b> | <b>AMOUNT</b> |
|-------------|------------------------------------------------------------------------------------------------------------------------------|--------------|---------------|
| <b>1759</b> | Came & Company- Insurance                                                                                                    |              | £1,078.63     |
| <b>1760</b> | J. Rudrum- Refund for Garden receipts                                                                                        | £10.00       | £59.98        |
| 1761        | K. Palmer – refund for postage stamps                                                                                        |              | £84.48        |
| SO          | K. Palmer – salary 1010.53 plus New Rd 157.41 less pension 64.24 plus backdated pay increase 22.34 less tax 41.80, nic 62.19 |              | £1,022.05     |
| 1762        | D. Skipper – refund for sand and bedding plants                                                                              | 50p          | £16.50        |
| 1763        | HMRC K. Palmer tax 41.80, nic 62.19, employer nic 70.97<br>D. Skipper tax 80p                                                |              | £175.76       |
| 1764        | New Road- Internal transfer of precepted monies                                                                              |              | £22,530.00    |
| DD          | BT- clerks quarterly telephone                                                                                               | £19.58       | £98.23        |
| 1765        | Skipper 532.80, less tax 80p plus mileage 9.45                                                                               |              | £541.45       |
| 1766        | Norfolk Pension Fund K. Palmer cont 64.24, Council cont 245.27                                                               |              | £309.51       |
|             | Total for meeting                                                                                                            | £30.08       | £25,916.59    |

### PAVILION ACCOUNT

| <b>CQ</b>  | <b>PAYEE/DETAIL</b>                           | <b>V.A.T</b> | <b>AMOUNT</b> |
|------------|-----------------------------------------------|--------------|---------------|
| <b>502</b> | Came & Company - Insurance                    |              | £1,012.93     |
| <b>DD</b>  | BT- New Road line and broadband               | £6.73        | £40.40        |
| <b>DD</b>  | GYBC- Business rates                          |              | £129.00       |
| <b>503</b> | L. Horrobin                                   |              | £331.20       |
| 504        | B. Swan – refund for archant advert           | £1.50        | £9.00         |
| DD         | ESPO - gas                                    | £3.98        | £83.58        |
| 505        | Village Voice – payment covering three months |              | £60.00        |
|            | Total for meeting                             | £12.21       | £1,666.11     |

|                       | <b>LTSB 1 Year<br/>(08-06-17)</b> | <b>LTSB 1 Year<br/>(02-12-16)</b> | <b>Council A/C</b> | <b>New Road<br/>A/C</b> | <b>Ring fenced<br/>Balance</b> |
|-----------------------|-----------------------------------|-----------------------------------|--------------------|-------------------------|--------------------------------|
| <b>Bank Bal B/F</b>   | <b>£30,000.00</b>                 | <b>£20,000.00</b>                 | <b>£77,118.31</b>  | <b>£6,000.52</b>        | <b>£43,466.00</b>              |
| <b>Bank Bal After</b> | <b>£30,000.00</b>                 | <b>£20,000.00</b>                 | <b>£50,991.29</b>  | <b>£29,216.22</b>       | <b>£48,599.00</b>              |

***Paid into New Road: £2450.85***

***Judo £84***

***Up 4 Fitness £56***

***East Coast Comm £168***

*Bohemians £1121.25*  
*Stroke Group £80*  
*Model Helicopter £50*  
*Council Meetings £98*

*Parties x4 £228*  
*Flying Club £50*  
*Pilates £133*  
*Car Boot May £57.90*

*GYF Activity Group £78*  
*Model Airplane £50*  
*Bounce Dance Fit £142*  
*Car Boot June £54.70*

-To propose the above sheet for payment Cllr Nichols, Seconded Cllr Graystone. All In Favour.

-The sheet below showing Council Reserves had been updated by the Clerk.

|                                     |                   |
|-------------------------------------|-------------------|
| <b>New Road- New Build</b>          | <b>£35,000</b>    |
| <b>New Road -Security Cameras</b>   | <b>£1,500</b>     |
| <b>New Road -Fence</b>              | <b>£6,969</b>     |
| <b>New Road -Weed kill</b>          | <b>£600</b>       |
|                                     |                   |
| <b>Allotments</b>                   | <b>£473.00</b>    |
| <b>Stationary</b>                   | <b>£400</b>       |
| <b>Training</b>                     | <b>£300</b>       |
| <b>Village Signs</b>                | <b>£857</b>       |
| <b>Village Upkeep</b>               | <b>£400</b>       |
| <b>Election Costs</b>               | <b>£1,100</b>     |
| <b>Skate Park Maintenance</b>       | <b>£500</b>       |
| <b>Sundry Expenditure - Council</b> | <b>£500</b>       |
| <b>Total</b>                        | <b>£48,599.00</b> |

-In line with NALC and SLCC the Clerks national salary award, backdated from the 1<sup>st</sup> April 2016 is £11.66. From 1<sup>st</sup> April 2017 the hourly rate will go up to £11.77.

-The £30,000 has been reinvested on a short term deal with Lloyds at 1.05%.

-An email has been received asking whether the Parish Council would like the Council page and the New Road page on the village website to continue as no new information has been provided. The clerk reported she has forwarded all fresh information she has. It was agreed for the two pages to continue and if any Councillor has anything they would like added to send to the clerk who will then forward on.

-It was agreed for all Councillors to submit a small article about themselves to be published in the Village Voice, all articles to be emailed to Cllr Swan.

## **7. NEW ROAD SPORT & LEISURE CENTRE**

-It was agreed by all members to purchase a P.A system for New Road up to the value of £250. Proposed Cllr Rudrum, Seconded Cllr Swan.

-It was agreed to give the New Road Caretaker another one year contract. Proposed Cllr Rudrum, Seconded Cllr Nichols. All In Favour.

-It was reported the craft fairs have now finished for the foreseeable future as the centre has been booked out on Wednesday afternoons throughout the summer.

## **8. GRASS CUTTING CONTRACT**

The Chairman gave a general report concerning the number of complaints that had been received about the standard of grass cutting/ village maintenance around the village so far this year. Complaints have been received concerning the Parish Council's contract which maintains New Road field, Bell Lane field, Bland Corner and the Church yard, as well as NCC's contract that deals with gullies, grass verges etc. After much discussion it was agreed by all members to terminate the agreement with the new contractor GYB Services with immediate effect. The Council's previous contractor Garden Guardian has been contacted and has confirmed he is able to take over the

Councils grass cutting contract. Proposed Cllr Rudrum, Seconded Cllr Nichols. All In Favour.  
It was agreed that Cllr Swan will add another article into the next issue of the Village Voice to update residents on what has been decided. Thanks was also given to those residents that have been cutting back the grass verges that are in front of their properties.  
Lastly it was agreed to ask the Community Caretaker to cut back the brambles near the bus stop on Amhurst Gardens which have become very overgrown.

## **9. PARISH COUNCIL SKIP**

The Clerk reported that both Hopton and Bradwell Parish Council's do not have a community skip but hold an excess rubbish day once a year where GYB Services attend one or two sites in the Parish with two skips and local residents can drop off any general or garden waste. The days are run by Councillors and costs the Parish Councils between £366 to £500. It was agreed no action to be taken at the current time, Proposed Swan, Seconded Cllr Rudrum. All In Favour.

## **10. C.C.T.V.**

Two quotations had been received to install CCTV at New Road and on Bell Lane. Both quotes are for the two combined locations.

Protect-it = £4690

IQS Security = £5335

After discussion it was generally agreed the equipment would not be cost effective and to take no further action at the current time. Proposed Cllr Nichols, Seconded Cllr Walpole. All In Favour.

## **11. PLANNING**

06/16/0285/F 15 Yare Rd, Belton. Shreeve. Variation to cond 10, dropped kerb width

06/16/0284/F Glen-Haven, St Johns Rd, Belton. Price Side extension

06/16/0296/F Ashmar House, Farman Close, Belton. Steward Two storey side extension

06/16/0319/F 25 Station Rd South, Belton. Brown. Erection of stables

06/16/0334/O Land between Greenfields/ Wav Lodge, Browston. Searby. New plot for a detached house and triple garage.

For the planning applications above, no objections subject to neighbours comments.

06/16/0294/F 92 Station Rd North, Belton. Letang Detached bungalow with sedum roof

After discussion a vote was taken to decide to submit no objections subject to neighbours comments. Yes:6 No:4. Carried

06/16/0315/A Tavern PH, Belton. Hole Retrospective app, illuminated fascia sign

Objection raised to the above plan as the council are against the sign being illuminated.

06/16/0316/F Tavern PH, Belton. Hole Retrospective app, new flue

It was questioned is the flue new or has the old one simply been repainted? There would be no objections if a new flue is installed.

06/16/0314/F Tavern PH, Belton. Hole To use site as indept retail unit, changes to open hours

It was agreed there are no objections to the site being used as an independent retail unit. However the it was agreed by all members to object to the requested opening hours. It was felt if the take-away closed at 11.00pm Monday to Saturday, and at 10.00pm on Sundays that would much more reasonable as it is sited in the middle of a residential area.

### Planning Applications Approved:

06/16/0201/F Hall Farm, Beccles Rd, Belton. O'Connell Monopole and equipment cabinets

06/16/0222/F 12 Waveney Drive, Belton. Ripkey. Single storey extension

06/16/0217/F Woodcot, Stepshot, Belton. Tilley Revised design to extension

Planning Applications Refused:

06/16/0227/F Manor Barn, Browston Lane. Smith  
to be used as separate dwelling

Removal of condition 5 to allow annexe

Planning Inspectorate Appeal

06/16/0159/F The Old Pharmacy Site St John's Road, Belton. Broughton. Conversion of old pharmacy into two dwellings and erection of new dwelling adj.  
Original comments made by the Parish Council will be forwarded onto the Planning Inspectorate.

## 12. PORTFOLIOS

The following councillor portfolios were confirmed as:

|                                        |                                                                                                                        |
|----------------------------------------|------------------------------------------------------------------------------------------------------------------------|
| <b>JOHN RUDRUM</b><br>*Chairman        | -Village Maintenance<br>-Compass Centre/ Schools<br>-NCC & GYBC Liaison<br>-Browston Representative<br>-Police Liaison |
| <b>PETER NICHOLS</b><br>*Vice Chairman | -Sports Field & Buildings/<br>Play Areas<br>-Compass Centre/Schools<br>-Browston Representative                        |
| <b>NATHAN BROWN</b>                    | -Youth Matters<br>-Allotments Committee                                                                                |
| <b>RICHARD BROTHERTON</b>              | -Environmental Issues                                                                                                  |
| <b>DARREN BUCKWORTH</b>                | -Finance                                                                                                               |
| <b>LESLEY CHALMERS</b>                 | -Village Maintenance                                                                                                   |
| <b>MATTHEW DINSDALE</b>                | -Sports Field & Buildings/<br>Play areas                                                                               |
| <b>BARBARA CLARK</b>                   | -Community Groups<br>-The Church                                                                                       |
| <b>MICHEAL GRAYSTONE</b>               | -Village Maintenance                                                                                                   |
| <b>MARGARET GREENACRE</b>              | -Planning<br>-Transport<br>-Infrastructure                                                                             |
| <b>LEE STAFF</b>                       | -Youth Matters                                                                                                         |
| <b>BRIAN SWAN</b>                      | -Standards<br>-Financial                                                                                               |
| <b>IAN WALPOLE</b>                     | -Allotments Committee                                                                                                  |

Any Health and Safety matters relating to each portfolio will be dealt with by the relevant councillor responsible.

Cllr Clark- Reported on the 3<sup>rd</sup> July the Village Show will be held at the JGI. The recent Young at Heart event was a great success as it raised £500 for the Sandra Chapman unit at the JPH.

Cllr Rudrum- An informal councillor meeting to discuss general aspects of council work/topics is to be held on Thursday 14<sup>th</sup> July, 7.00pm at New Road.

***With no further business the meeting was closed at 9.00pm***