

BELTON WITH BROWSTON

PARISH COUNCIL

CHAIRMAN : JOHN RUDRUM

VICE CHAIRMAN : PETER NICHOLS

MINUTES FROM THE PARISH COUNCIL MEETING HELD ON 18th OCTOBER 2016

AT THE NEW ROAD SPORT AND LEISURE CENTRE, BELTON

IN ATTENDANCE

J. Rudrum (Chair), Councillors R. Brotherton, D. Buckworth, M. Dinsdale, M. Graystone, M. Greenacre, P. Nichols, L. Staff, B. Swan, I. Walpole, K. Palmer (Clerk) and Borough Cllr Lawn.

The meeting commenced at 7.30pm.

PUBLIC SECTION

Borough Cllr Lawn reported issues linked to the new PSPO Dog Control orders, and matter concerning implementing the fines for dog fouling.

With no further business the main meeting commenced at 7.38pm

1. APOLOGIES FOR ABSENCE

Apologies had been received from Cllrs Chalmers, Clark and Brown, Borough Cllr Myers and County Cllr Aldred. To accept the apologies Proposed Cllr Greenacre Seconded Cllr Staff. All In Favour.

2. DECLARATIONS OF INTEREST

JGI Trustees - Cllr Clark. Community Website – Cllrs Rudrum and Swan. Village Voice – Cllrs Swan (prejudicial) Cllr Greenacre (personal). Poor Land Trust – Cllr Rudrum. Burgh Castle Parish Council – Cllrs Rudrum and Nichols. Also note all Parish Councillors are Trustees of Belton Playing Field Charity.

Item 9 -Cllrs Greenacre, Rudrum and Nichols declared a personal interest as Mr Young is the caretaker for Burgh Castle Village Hall.

3. MINUTES FROM LAST MEETING

The minutes from the meeting held on 20-09-16 had been prior circulated by the Clerk. To accept as a true and accurate record Proposed Cllr Staff, Seconded Cllr Walpole. All In Favour.

4. MATTERS ARISING

Cllr Graystone requested an agenda item for the next meeting:

Roof for enclosed multi sports area on Bell Lane Playingfield.

5. CHAIR/CLERK REPORT

The following correspondence had been received:

-Norfolk Conservation- Information leaflet

-Broads Authority Forum- Wednesday 26th October being held at Carrow Road, Norwich.

-Great Yarmouth Conferance- Thursday 20th October being held at St Georges Theatre, Tickets £25.

The Chairman reported there has been a tree chopped down on Bell Lane Playingfield near the fence that backs onto the properties near Amhurst Gardens. The tree had been left on the field, and it has cost the Parish Council £180 to get it cleared and taken away, the Police have been informed.

It was agreed to send a letter to all neighbouring properties asking them to be vigilant on behalf of the Parish Council as it is criminal damage to fell a tree which is not situated on your own property. It was agreed there will also be an article in the next Village Voice concerning the matter. Proposed En bloc Cllr Swan, Seconded Cllr Greenacre. All In Favour.

The Chairman reported all warning signs have again been ripped down on Bell Lane playing field.

6. ADMINISTRATION AND FINANCIAL MATTERS

PARISH COUNCIL CURRENT ACCOUNT

CQ	PAYEE/DETAIL	V.A.T	AMOUNT
1789	Garden Guardian	£193.33	£1,160.00
DD	Essex & Suffolk Water- allotments		£104.29
SO	K. Palmer – salary 1010.53 plus N RD 151.58, Bell Lane 23.32 less 65.20 pension , tax 40.60, nic 61.61 plus 4.50 mileage		£1,022.52
1790	HMRC K. Palmer tax 40.60 nic 61.61, employer nic 70.30 D. Skipper tax 29.20		£201.71
1791	D. Skipper wage plus extra hours owed from previous month 669.60, less tax 29.20 plus mileage 28.35		£668.75
1792	Norfolk Pension Fund K. Palmer cont 65.20 , Council cont 248.94		£314.14
DD	BT clerks quarterly broadband	£11.40	£68.40
1793	Pink Office- stationary	£17.47	£104.82
1794	R & R Services removal of cut down tree on Bell Lane playing field		£180.00
1795	New Road Centre- meeting hire		£168.00
1796	New Road Centre- contra payment for CQ raised RE removal of dead tree on Bland Corner by R & R Services		£100.00
1797	B. Swan payment for bulbs	£1.99	£11.96
	Total for meeting	£224.19	£4,104.59

PAVILION ACCOUNT

CQ	PAYEE/DETAIL	V.A.T	AMOUNT
523	R & R Services removal of dead tree bland corner		£100.00
524	L. Horrobin wages		£288.00
525	GY Heating -new tap installed and radiator bracket repaired	£41.71	£250.25
526	BwB PC- vat contra		£144.15
DD	BT- New Road line and broadband	£6.67	£40.00
DD	GYBC- Business rates		£129.00
DD	Essex and Suffolk Water	£23.33	£139.98
DD	ESPO- gas	£3.04	£63.93
SO	PWLB mortgage		£3,100.03
527	BwB PC- booking clerk wages contra payment		£553.48
528	Folkes Plant & Aggregates refund for cancelled booking		£80.00
	Total for meeting	£74.75	£4,888.82

	LTSB 1 Year (08-06-17)	LTSB 1 Year (02-12-16)	Council A/C	New Road A/C	Ring fenced Balance
Bank Bal B/F	£30,000.00	£20,000.00	£38,058.82	£28,885.29	£48,599.00
Bank Bal After	£30,000.00	£20,000.00	£33,954.23	£24,598.31	£48,599.00

Paid into New Road: £782

Judo £84

Parties x6 £210

Belton Scouts £130

Pilates £76

Jolly Tots £165

Stroke Group £60

Self Defence Seminar £57

To propose payment for the above sheet Cllr Rudrum, Seconded Cllr Greenacre. All In Favour.

Quarterly Bank Reconciliation:

Bank Balance as per statements as at 30th September 2016

Council Current Account £40,415.60

Belton with Browston Pavilion Current Account £28,745.13

Lloyds TSB S/Term Investment £30,000.00

Lloyds TSB S/Term Investment £20,000.00

£119,160.73

Less unrepresented cheques as at 30th September 2016

Cheque number 1776 £535.95

Cheque number 1783 £1160.00

Cheque number 1786 £535.75

Cheque number 1788 £125.08

(£2,356.78)

Net Balance as at 30th September 2016

£116,803.95

Cash Book

Opening Balance 1st April 2016 £92,851.19

Add: Receipts in the year £64,195.90

Less: Payments in the year £40,243.14

Closing balance per cash book £116,803.95

Budget to Spend Report

The Clerk presented the latest budget to spend report to the Council. Please note a copy of this report is appended to and does form a part of the minutes.

Internal Control Officer Report

Cllr Buckworth reported he had looked into the VAT record book, PAYE HMRC online application, Parish Council and New Road cash-book spread sheet and all looked in good order with no problems. The bank reconciliation will be looked at during the next report.

It was agreed the Finance Committee meeting will be held on Thursday 3rd November at 7.00pm to discuss the Parish Precept.

7. COMMUNITY CARETAKER PAY INCREASE

After discussion it was agreed to raise the Community Caretakers wage to 50p above the Living Wage which is Currently £7.20per hour. It will increase yearly at the same time as the living wage. Proposed Cllr Swan, Seconded Cllr Brotherton. All In Favour.

8. PARISH PARTNERSHIP SCHEME

There was nothing to report as still waiting for the two quotations.

9. NEW ROAD SPORT & LEISURE CENTRE

Caretaker

The minutes from the Management Meeting held on 11th October 2016 were noted.

Cllr Nichols reported Mr Horrobin has left his employment with the council with immediate effect on the 22nd September and no notice period had been worked. Mr Archie Young has now started as

caretaker from the 29th September on a trial basis. It was agreed by all members that the trial period will be for 3 months. Proposed Cllr Nichols, Seconded Cllr Swan. All In Favour.

Mr Horrobbins final wage has now been calculated. There will be 8 hours deducted from the pay due to overpayment of holiday pay.

Container Path/Lighting

As per the management meeting minutes the three quotations to lay the path/dig trench came to:

£980 Michael Riches

£1000 R & R Service

£1100 Mick Saunders MDM Builders

To accept Michael Riches quotation Proposed Cllr Greenacre, Seconded Cllr Walpole. All In Favour.

To install the electrics Mel Jepps has quoted £480. After discussion it was generally agreed it would be a good idea to add a second electrical socket in the container so the SAM2 batteries can be left to charge in there. The chairman reported it would cost in the region of an extra £150-£200 to have it installed. It was agreed the chairman will take the decision retrospectively on which contractor to use to install the lighting as two more quotations will now be needed.

Precept

It was agreed to add two new lines into the forthcoming precept to cover a) Replace damaged chairs, b) general maintenance/repairs.

10. JHOOTS PHARMACY

It was agreed the clerk to send a letter to Jhoots Pharmacy requesting that they tidy the frontage of the village shop as a matter of urgency as it looks very run down. Proposed Cllr Rudrum, Seconded Cllr Dinsdale. All In Favour.

11. ALLOTMENTS

Cllr Walpole has decided to step away from the allotments committee/portfolio and will now share the village maintenance portfolio. Cllr Graystone confirmed he would be willing to add the allotments to his current portfolio.

It was agreed to make the following maintenance recommendations to the allotments committee and for them to added into the allotment rules:

- a) The internal hedge is to be maintained by all holders, this includes the area on the left hand side as you walk into the allotments which does not back on to any specific allotment.
- b) The small grassed area will be cut by the Parish Councils contractor at no expense to the allotments fund.
- c) The external hedge will be cut back every year by an agreed contractor, this will be paid for out of the allotments money.

12. PLANNING

For the applications below it was agreed to submit no objections subject to neighbours comments.

06/16/0550/F	14 St Annes Way, Belton. Brown	Rear extension
06/16/0597/F	10 Heather Gardens, Belton. Cowan	Rear extension
06/16/0553/F	23 Debnam Close, Belton. Lawson	Rear extension

It was agreed to object to the application below as it is unsuitable to have an illuminated sign in this area of the village. The clerk has notified the Enforcement Officer at GYBC about the application and Cllr Greenacre has called it in to the Borough Council requesting it is dealt with by the planning committee.

06/16/0581/A	Tavern Public House, Belton. Hole	Illuminated fascia sign
--------------	-----------------------------------	-------------------------

Planning Applications Decisions Granted:-

06/16/0550/F	14 St Annes Way, Belton	Rear extension
06/16/0538/F	9 St James Crescent, Belton	Single storey & two storey front extension
06/16/0490/F	Woodland View The Loke, Belton.	Caravan , security & storage
06/16/0284/F	Glenhaven St Johns Rd, Belton	Side extension
06/16/0334/F	Greenfields/Waveney Lodge, Browston.	Detached hse & triple garage
06/16/0485/F	Wild Duck Hol Park, Belton.	Refurbishment of indoor swimming pools

Cllr Greenacre reported the new pig farm on land next to Beccles Road near Cherry Lane Garden Centre does not need planning permission as it is being needed used for agricultural purposes.

13. PORTFOLIOS

Cllr Greenacre- Reported the side wall of the hairdressers is in a hazardous condition. It was agreed the clerk to send a letter to the tenants.

Cllr Graystone- Requested a letter is sent to The Dell, Stepshort asking the proprietor to cut back the magnolia tree which is now overhanging the fence. Also he has cut back the overhanging brambles on the footbridge and near the speed signs.

Cllr Staff- Requested a letter is sent to all the local high schools asking they speak to their pupils about the amount of vandalism occurring on Bell Lane Playing field.

Cllr Brotherton- Has received complaints about the amount of cars being parked on the side of the road with for sale signs in them. Cllr Greenacre stated she would report this to the Police at the next SNAP meeting.

With no further business the meeting was closed at 8.38pm