

BELTON WITH BROWSTON

PARISH COUNCIL

CHAIRMAN : PETER NICHOLS VICE CHAIRMAN : MICHAEL GRAYSTONE
MINUTES FROM THE ANNUAL PARISH COUNCIL MEETING HELD ON 16th MAY 2017
AT THE NEW ROAD SPORT AND LEISURE CENTRE, BELTON

IN ATTENDANCE

P. Nichols (Chair), M. Graystone (Vice), Councillors R. Brotherton, N. Brown, D. Buckworth, B. Clark, L. Hillier, M. Greenacre, G. Newman, B. Swan, L. Staff, I. Walpole, K. Palmer (Clerk) and four members of the public.

The meeting commenced at 7.30pm.

1. ELECTION OF CHAIRMAN

Cllr Greenacre Proposed Cllr Swan for the position, Seconded Cllr Clark.

Cllr Graystone Proposed Cllr Nichols for the position, Seconded Cllr Brotherton.

Both members confirmed they were willing to be nominated.

The vote was taken. Cllr Nichols 6 votes. Cllr Swan 5 votes. Carried. Acceptance was duly signed.

2. ELECTION OF VICE CHAIR

Cllr Nichols Proposed Cllr Graystone for the position, Seconded Cllr Brotherton.

Cllr Greenacre asked Cllr Swan if he would be willing to be nominated for the position, to which Cllr Swan declined. Cllr Graystone confirmed he was willing to accept the position. All agreed.

Acceptance was duly signed.

3. APOLOGIES FOR ABSENCE

Apologies had been received from Cllr Dinsdale, Borough Cllrs Lawn and Myers and County Cllr Grant. To accept the apologies Proposed Cllr Buckworth, Seconded Cllr Graystone. All In Favour.

It was agreed by all members at 7.35pm to close the meeting for the public section.

PUBLIC SECTION

-It was reported that Belton cross roads needed cutting bad as visibility when turning out of the junction is now very poor. It was agreed for the clerk to inform NCC Highways.

With the public section closed the main meeting resumed at 7.40pm

4. COUNCILLOR CO-OPTION

A copy of the letter from Mrs Lin Hillier expressing an interest to join the Parish Council had been circulated to all members prior to the meeting. After discussion the vote was taken as to whether to co-opt Mrs Hillier onto the Council, Proposed Cllr Brown, Seconded Cllr Clark. Yes:6 No:3

Abstain:2. Carried. Cllr Hillier was invited to join the meeting.

5. FINANCIAL & BANK MANDATE

The Parish Clerk – Miss K. Palmer was confirmed as the Responsible Financial Officer.

Mr Dennis Cooper was confirmed as Internal Auditor.

Mazar's were confirmed as External Auditors.

Cllr Newman was confirmed as the Internal Control Officer.

Council Signatories were confirmed as Cllrs Swan, Buckworth, Clark and Nichols.

It was agreed to set the Clerk up for (viewing access only) for Lloyds online banking.

Proposed en bloc Cllr Greenacre, Seconded Cllr Graystone . All In Favour.

6. COMMITTEE/WORKING PARTIES

The following Committees/Working Parties were confirmed, all in agreement.

New Road Management Committee	Cllrs: Nichols, Swan, Graystone, Dinsdale, Buckworth and Brown <i>Plus user representatives.</i>
-------------------------------	---

Finance Committee	Cllrs, Swan, Clark, Greenacre, Nichols, Brown, Buckworth and Walpole
Allotments Committee	Cllrs Graystone and Brown <i>Plus agreed non members</i>
Appraisal Committee	Cllrs Hillier, Newman and Clark

7. STANDING ORDERS/FINANCIAL REGULATIONS

It was agreed to adopt the Standing Orders and Finance Regulations reviewed and amended in October 2014 subject to a review in the next few months which will look at working party/committee structures. Proposed Cllr Nichols, Seconded Cllr Walpole. All In Favour

8. DECLARATIONS OF INTEREST

JGI Trustees - Cllr Clark and Hillier. Village Voice – Cllrs Swan (prejudicial) Also note all Parish Councillors are Trustees of Belton Playing Field Charity. Cllr Hillier agenda item 10 Empala Bungalow.

9. MINUTES FROM LAST MEETING

The minutes from the Parish Council meeting held on 18-04-17 had been prior circulated by the Clerk. With one minor amendment made to accept as a true and accurate record Proposed Cllr Nichols, Seconded Cllr Walpole. All In Favour.

10. MATTERS ARISING

Cllr Hillier questioned the comment submitted by the Parish Council on an earlier planning application 06/17/0126/O, Empala, Sandy Lane. Members confirmed the comment was correct. It was reminded all final decisions on whether planning applications are granted lies with the Borough Council.

11. CHAIRMAN / CLERK REPORTS

-Cllr Swan reported Anglian Water had been written to concerning the lengthy delay in reopening Stepshort. It was agreed for the clerk to write to them again asking for the results of the site survey which would have been carried out before the project was started. It was felt by some members that local residents living in the vicinity that had been badly effected should receive compensation.

-In reference to the report by Borough Cllr Myers concerning the meeting arranged with the new Southern Villages Policing Inspector Dallas, the meeting that had been arranged with PC Lay flurrie will now be cancelled.

-The Village Voice have arranged a “Meet the Candidates” event on 25th May at the Church were all parliamentary candidates for the Borough will be present to answer questions from the public.

-Concerning maintenance of the grille on Bland Corner, Highways have stated they will not accept responsibility for the repair. It was suggested to pass the matter onto County Cllr Grant to follow up.

-The Clerk read through the following report on behalf of Borough Cllr Myers:

Anglian Water – They have been very apologetic however that does not alleviate the misery of the residents. They do however agree that they should consult with other utilities regarding road works so that planning such works can be better determined.

Spraying -This was a decision taken by the Environment Committee which appears to been done to save money. I have now asked for and been promised that I will receive all the minutes pertaining to this.

Rosedale Gardens- An abandonment notice has been issued on the lorry there and should it be moved in the next 7 days. As the owner no longer resides in Rosedale, I will be looking at what other items have been left there.

Hog Weed- A resident complained about the lack of line sight exiting Belton via the roads due to overgrown hog weed.

Policing in the villages- A reply has been received from the newly appointed Policing Inspector for Gorleston and the Southern Villages Inspector Donald Dallas (as from the 5th of June 2017). He has stated he shall be looking forward to contacting and meeting all partners to ascertain and deal with concerns, and how we can work together to resolve them.

12. ADMINISTRATION AND FINANCIAL MATTERS

PARISH COUNCIL CURRENT ACCOUNT

CQ	PAYEE/DETAIL	V.A.T	AMOUNT
SO	K. Palmer – salary 996.53 plus N RD 141.24 Plus Bell Lane 23.54 less pension 67.36 , tax 27.00, nic 57.76		£1,009.19
1843	HMRC K. Palmer tax 27.00 nic 57.76, employer nic 66.42 D. Skipper tax 16.80		£167.98
1844	D. Skipper wage 632.00 less pension 34.76, less tax 16.80 plus mileage 40.05		£620.49
1845	Norfolk Pension Fund K. Palmer cont 67.36 , Council cont 249.68, D. Skipper cont 34.76 , Council cont 135.88		£487.68
1846	Garden Guardian- grass cutting	£132.37	£912.60
1847	Came and Co Insurance		£1,142.83
1848	GYB Services- Sandy Lane bin	£21.63	£129.79
1849	GYB Services- River Way bin	£21.63	£129.79
1850	Norfolk Playing field Association subscription		£30.00
1851	Refund M. Graystone bench repair items	£41.50	£249.00
1852	Refund M. Graystone- flowers	£	£56.96
1854	Refund B. Swan global Signs, bench plaque	£13.75	£82.50
1853	Refund K. Palmer- ½ of charge to redirect council post		£15.99
1855	Mr D. Cooper- Internal auditor		£225.00
	Total for meeting	£230.88	£5,259.80

PAVILION ACCOUNT

CQ	PAYEE/DETAIL	V.A.T	AMOUNT
565	Garden Guardian	£209.42	£1,126.12
DD	BT telephone and broadband	£7.30	£43.80
566	BwB PC contra payment for spiking/quadrplay		£618.00
567	D. Nichols caretaker wage		£502.00
DD	Southern Electric	£15.17	£318.64
568	Oasis cleaning supplies	£2.95	£17.70
569	Came and Co- New Road insurance policy		£1,058.74
	Total for meeting	£234.84	£3,685.00

	LTSB 1 Year (08-06-17)	LTSB 1 Year (05-12-17)	Council A/C	New Road A/C	Ring fenced Balance
--	-----------------------------------	-----------------------------------	--------------------	-------------------------	--------------------------------

Bank Bal B/F	£30,000.00	£20,000.00	£74,087.17	£18,199.26	£48,599.00
Bank Bal After	£30,000.00	£20,000.00	£68,827.37	£14,950.26	£48,599.00

Paid into New Road: £685

Stroke Group £80

Beebops £126

Pilates £57

Parties x2 112

Self Defence £76 Up 4 Fitness £168

Jollytots £66

To propose payment for the above sheet Cllr Staff, Seconded Cllr Walpole. All In Favour.

-The clerk reported no quotations had been sought for both insurance policies as they are both currently on a three year term.

-It was agreed to reinvest the £30,000 with Lloyds for one year. Proposed Cllr Swan, Seconded Cllr Brown. All In Favour.

13. INTERNAL AUDIT REPORT

The Clerk read through the Internal Audit report produced by Mr D. Cooper. The audit rating for the year 2016/17 was very good with all financial affairs and general controls in place and operating efficiently. There were no recommendations for the following year. Please note a copy of the report is appended to and does form part of the minutes.

14. ANNUAL RETURN & GOVERNANCE STATEMENTS

The Clerk read through the annual governance statements and accounting statements on the annual return. Each statement was duly answered yes by all members and approved. To Propose approval for both the accounting statements and the governance statements en bloc, Proposed Cllr Greenacre, Seconded Cllr Nichols. All In Favour

The exercise of elector's rights commences on the 5th June and finishes on the 14th July, the notice displaying this information will be displayed on the Councils notice board from the 26th May.

15. VILLAGE VOICE & JGI

-Cllr Swan proposed that a double page spread to be entered in the next edition of the Village Voice showing all member photos, contact details and portfolios. Seconded Cllr Greenacre. Yes:8 No:4. Carried.

-Concerning the submission of regular articles in the magazine, one member per month it was agreed it will be up to each individual Cllr to do so if they choose to.

-Concerning attending the JGI Wednesday or Saturday coffee mornings. The clerk stated she would attend one in three Wednesday coffee mornings. Cllrs did not commit to attending any for the present time.

16. NEW ROAD SPORT & LEISURE CENTRE

The notes from the Management Meeting dated 10th May were noted.

The Chairman reported IQS are due to start shortly with the CCTV installation. Bohemians have reported there has been another attempted break in on their container. They have also stated the field is urgently in need of being properly rolled. The clerk is making enquiries with Garden Guardian about this. Dehumidifier pots/ units will be put into the container instead of insulation as a more economical solution.

Some of the centre chairs need replacing as was precept for in October 2016. The clerk reported Pink Office have quoted £20 per chair if ordering between 50 to 60 units. It was agreed to order 50 chairs proposed Cllr Newman, Seconded Cllr Graystone. All In Favour.

17. PLANNING

06/17/0265/F Rose Cottage, Stepshort, Belton

Juliet Balcony

06/17/0260/F 2 Orwell Crescent, Belton

Dormer roof conversion

06/17/0232/F 7 Wensum Way, Belton

Orangery at rear of property

06/17/0226/F 48 Station Rd South, Belton

Rear/side single storey extension

For the above planning applications it was agreed no objections subject to neighbours comments.

The following application was agreed:

06/17/0192/F 1 Station Rd South, Belton

Office/summer room building

An appeal has been made against for the following application:

06/16/0692/F Short Rd, Cherry Lane, Browston

Single storey dwelling

18. PORTFOLIOS

Cllr Brotherton – The same vehicle as before is still parking on the verge near to the village sign.

Cllr Swan- The fish and chip kebab shop have requested can one of the two bins from outside the Wild Duck be relocated outside their premises? The Tavern have stated they would grant permission for it to be sited on their land. After some discussion it was felt as a business they should provide and be responsible to empty their own bin therefore no bin will be relocated, or a new one purchased for this location.

Cllr Nichols- Agreed he will meet with the Community Caretaker about disposal of the litter collected around the village.

Cllr Staff- Youths had been seen trying to set fire to the skate park. This was reported at the time to the Police, who then arrived on site very quickly and the issue was dealt with straight away.

After writing to the Chairman of Tesco's concerning the safety issue of their delivery lorries delivering during school drop off and pick up times deliveries at these times have now stopped.

Cllr Graystone- The visit to the Wymondham Control Centre was very interesting. The repairs to the bench with plaque in memorial to John Rudrum are well under way. As a thought for the future concerning a piece of land off the A143, Cllr Graystone said he would like to look into the possibility of creating a woodland burial site/nature reserve.

Cllr Buckworth- Reported some parents have stated they are not happy with Bell Lane playing field, they do not feel it is a safe environment some of the time.

Cllr Clark- There will be a cream tea charity event at the JGI on the 15th June to raise money for a children's hospice.

With no further business the meeting was closed at 8.59pm