

BELTON WITH BROWSTON

PARISH COUNCIL

**CHAIRMAN: PETER NICHOLS VICE CHAIRMAN: MICHAEL GRAYSTONE
MINUTES FROM THE PARISH COUNCIL MEETING HELD ON 17th OCTOBER 2017
AT THE NEW ROAD SPORT AND LEISURE CENTRE, BELTON**

IN ATTENDANCE

P. Nichols (Chair), M. Graystone (Vice Chair), Councillors N. Brown, B. Clark, L. Hillier, G. Newman, I. Walpole, K. Palmer (Clerk) and three members of public including Borough Cllr Myers.

The meeting commenced at 7.30pm.

PUBLIC SECTION

-Mr Needham attended the meeting to take any questions concerning planning application (Heath Liveries) REF 06/17/6022/F.

-Borough Cllr Myers reported the following:

There has been complaints from members of the public that they have been verbally abused when walking past the Compass Centre. This is currently being dealt with by their central office, if anyone has any more details concerning these incidents please contact him.

There have been many fireworks set off in the village, Inspector Dallas has been informed.

At the last CLT meeting some of the Trustees have been appointed. A full report from the meeting will be in the Village Voice. The next meeting is on Wednesday 15th November at 7pm.

Lastly there has been concerns from residents at the loss of housing Warden support. However reassurance has been given that residents will not lose their Wardens however the current job description for them is currently being redefined.

With no further business the main meeting commenced at 7.45pm

1. APOLOGIES FOR ABSENCE

Apologies had been received from Cllrs Greenacre, Buckworth, Staff, Dinsdale, Borough Cllr Lawn and County Cllr Grant. To accept the apologies Proposed Cllr Hillier, Seconded Cllr Brown. All In Favour.

2. DECLARATIONS OF INTEREST

JGI Trustees - Cllr Clark. Burgh Castle Parish Council – Cllr Nichols. Also note all Parish Councillors are Trustees of Belton Playing Field Charity.

3. MINUTES FROM LAST MEETING

The minutes from the meeting held on 19/09/17 had been prior circulated by the Clerk. To accept as a true and accurate record Proposed Cllr Newman, Seconded Cllr Graystone. All In Favour.

4. MATTERS ARISING

The following report had been received from County Cllr Grant:

The knot weed along the bridge on Sandy Lane has been reported. The area has now been placed on the register so will be treated regularly. Unfortunately no “Access only” or any other signage or speed bumps can be placed on Church Road.

5. CHAIR/CLERK REPORT

The Chairman reported he has made contact with Ingleton-Wood stating how upset the Council is with the slow progress on the settlement concerning Bland Corner. They have confirmed they will be writing to the Clerk shortly with details.

6. VILLAGE CHRISTMAS TREE

Cllr Graystone stated after contacting NCC the price to install an electric hook up for the Christmas

Tree will be £224. The hook up may not be possible in time for the festive period this year as they require 10-12 weeks notice, however if agreed it would be in place ready for next year. Other costs would be £80 for the tree, approximately £30 for the lights and tinsel and £40 for transport. A vote was then taken to decide whether to proceed, Yes:4, No:3. Carried

7. PARISH PARTNERSHIP SCHEME

The Clerk reported no progress has been made due to the areas Highway Engineer is currently not at work, the Engineer coving our area has been contacted requesting the quotations however no reply has yet been received.

8. ADMINISTRATION AND FINANCIAL MATTERS

-The latest VAT reclaim came to £669.63

-The Clerk had circulated to all members prior to the meeting the latest budget to spend report, please note this report is appended to and does form part of the minutes.

-It was agreed for the Clerk to try and arrange the Finance Committee meeting for Tuesday 7th November, 6.30pm at New Road.

Bank Reconciliation

Bank Balance as per statements as at 30th Sept 2017

Council Current Account	£57,339.44
Belton with Browston Pavilion Current Account	£17006.15
Lloyds S/Term Investment	£20,000.00
Lloyds S/Term Investment	£30,000.00

	£124,345.59
Less unrepresented cheques as at 30 th September 2017	
Cheque number 585 £225.60	
Cheque number 590 £50.66	
Cheque number 591 £152.04	
Cheque number 592 £150.60	
Cheque number 593 £87.55	
Cheque number 594 £46.00	
Cheque number 595 £15.88	
Cheque number 1873 £559.89	
Cheque number 1885 £559.69	
Cheque number 1886 £476.88	
Cheque number 1888 £44.39	
Cheque number 1889 £450.00	
Cheque number 1890 £71.40	

	(£3490.58)
Net Balance as at 30 th September 2017	£120,855.01

PARISH COUNCIL CURRENT ACCOUNT

CQ	PAYEE/DETAIL	V.A.T	AMOUNT
1892	Refund K. Palmer- laptop repair NETWORK 6		£85.00
1893	Refund K. stamps		£41.40
SO	K. Palmer – salary 1020.07, NRD 141.24 SAM2 23.54, Bell Lane 23.54. less pension 70.08 , tax 36.00, nic 63.41		£1,038.90
1894	HMRC K. Palmer tax 36.00 nic 63.41, employer nic 72.92		£192.73

	D. Skipper tax 22.05		
1895	D. Skipper wage 652.00 less pension 35.86 less tax 20.40 plus mileage 22.05		£617.79
1896	Norfolk Pension Fund K. Palmer cont 70.08 , Council cont 259.80, D. Skipper cont 35.86 , Council cont 140.18		£505.92
1897	Garden Guardian- grass cutting	£156.45	£938.68
1898	New Road VAT contra		£38.13
1900	New Road- contra payment for cloud phone Apr- Oct		£91.00
DD	NWG – allotments water		£96.38
1901	IQS Security CCTV parts	£346.37	£2,078.20
1902	IQS – Security CCTV labour	£73.34	£446.60
	Total for meeting	£576.16	£6,170.73

PAVILION ACCOUNT

CQ	PAYEE/DETAIL	V.A.T	AMOUNT
596	D. Nichols caretaker wage		£420.00
DD	BT telephone and broadband	£9.30	£55.80
SO	PWLB- mortgage payment		£3,100.03
DD	ESPO- gas	£3.37	£70.74
DD	NWG- water		£133.62
DD	Southern Electric	£15.25	£320.35
597	Cooks Shutters- supply and install new motor	£134.80	£808.80
598	Village Voice-Caretaker holiday cover advert		£20.00
599	Global Locking- keys	£15.40	£92.40
600	Oaasis – cleaning products	£1.25	£25.01
601	BwB PC- contra payment for booking clerk wage Apr -Sept		£847.44
602	Refund M. Graystone materials for dado rail	£6.16	£37.02
	Total for meeting	£185.53	£5,931.21

	LTSB 1 Year (09-08-18)	LTSB 1 Year (05-12-17)	Council A/C	New Road A/C	Ring fenced Balance
Bank Bal B/F	£30,000.00	£20,000.00	£55,273.66	£15,003.78	£48,599.00
Bank Bal After	£30,000.00	£20,000.00	£49,103.38	£11,291.26	£48,599.00

Paid into New Road: £1486

Parties x5 £218.50 Craft Fair £56 Martial Arts £84 Stroke Group £100
Pilates £57 Bowman £20 Judo £189 Jollytots £132
Training £22.50 Up 4 Fitness £154 Flying Club £50 Beebops £168
Blossoming Babies £105 Scout Group £130

To Propose payment for the above sheet Cllr Hillier, Seconded Cllr Walpole. All In Favour.

9. NEW ROAD SPORT & LEISURE CENTRE

The Chairman reported the following:

CCTV is now fully installed at the Centre. A complaint has been received from the Bohemians regarding mole hills, however after several checks the problem does not seem bad enough to call in

the pest controller at the current time.

Cllr Graystone reported he had been making initial enquiries with Breydon Flooring to obtain an estimated price on how much it would be to replace the flooring in the function room. After discussion it was generally agreed by all members that the flooring is not in need of being replaced at the current time however a deep clean is needed. Therefore it was proposed by the Chairman to go ahead with the deep clean, Seconded Cllr Walpole. All In Favour.

The Clerk reported she had obtained a price from Cooks to service the motor shutters on the external door. The quote came to £469.90 plus vat, which would be for two visits a year. The vote was then taken to decide whether to proceed with the service contract. Yes: 5, No:2. Carried.

10. BELL LANE PLAYING FIELD

Following on from the last meeting the Clerk has checked with the Monitoring Officer at NPLaw who advised that it would not be possible to make an agreement with the resident concerning the small piece of land on Bell lane Field due to many restrictions as it is an open space. Therefore another way to try and stop the ongoing problems with the particular area would be to open it up. Cllr Graystone reported he has met with R & R Services to discuss this. The job would need to be completed in two sections. Firstly to cut back trees and clear all shrubs would cost approximately £600. Phase two would be to remove the old fence and growth which would also cost approximately £600. It was agreed to wait until the Parish Partnership Scheme prices come in and to see if this work could possibly be added to it to help fund the works.

Adding to this the Clerk reported she had received two letters from concerned residents about the anti social behaviour on the field. One stating they would like one of the picnic benches moved. It was agreed to wait until the spring before any decision is taken.

11. CCTV

The Chairman reported the CCTV at Bell Lane is nearly complete however the signal to New Road is not in place. After speaking to the Diocese of Norwich the Clerk has written to Rosie Bunn formally asking if the transmitter can be placed on the Church, which will be decided by the Church Faculty. After receiving invoices from IQS Security it was agreed to pay the following invoices: New Road equipment £1731.83 (plus vat), labour costs £371.72 (plus vat).

It was agreed to hold the invoice for £896.45 (plus vat) for Bell Lane equipment until the work is complete. It was agreed for the invoice for £1101.67 (plus vat) for the unexpected ground works and electrical connection costs, to be discussed when the whole system is up and running. Proposed Cllr Brown, Seconded Cllr Clark. All In Favour.

12. PLANNING

It was agreed to submit no objections subject to neighbours comments for the planning applications below:

06/17/0622/F	Heath Liveries, Browston Lane	Five bedroom dwelling
06/17/0609/F	St Johns Rd Pharmacy, Belton	Formation of pitches roof
06/17/0623/F	12 St Georges Rd, Belton	Single front extension

The following applications have been granted:

06/17/0537/F	32 Heather Rd, Belton	Two storey rear extension
06/17/0388/F	23 Bramble Gardens, Belton	Proposed Garage
06/17/0516/F	19 Bramble Gardens, Belton	Two storey side extension
06/17/0126/O	Empala, Sandy Lane, Belton	3 bedroom bungalow
06/17/0551/F	Fairways, Riverway, Belton	Proposed extension
06/17/0574/F	Meadow Lea, St Johns Rd, Belton	Ground & first floor side extension

The following application has been refused:

06/17/0496/O

2 Beccles Rd, Belton

Demolish double garage and build 3 bed house

14. PORTFOLIOS

Cllr Clark- Requested to be taken off as Portfolio holder for the School and Compass Centre. The report following the Village Show was that it was well attended. A big congratulations to all the school children that submitted their entries.

Cllr Walpole – Reported a message had been left concerning an overgrown alleyway, however no contact number or exact location was given therefore this could not be followed up.

- It was agreed Cllr Hillier to hold the portfolio for Standards.

Cllr Graystone- Has contacted NCC to report the cycle lane along New Road up to the roundabout is in a bad state of repair. A resident has asked if the allotment hedge could again be cut back. Cllr Brown confirmed he would also have a look and any action needed will be discussed at the Allotments Committee meeting.

With no further business the meeting was closed at 9.08pm