

## **BELTON WITH BROWSTON**

### **PARISH COUNCIL**

#### **CHAIRMAN: PETER NICHOLS      VICE CHAIRMAN: MICHAEL GRAYSTONE MINUTES FROM THE PARISH COUNCIL MEETING HELD ON 24<sup>th</sup> JULY 2018 AT THE NEW ROAD SPORT AND LEISURE CENTRE, BELTON**

#### **IN ATTENDANCE**

P. Nichols (Chair), M. Graystone (Vice Chair), Councillors K. Botwright, D. Buckworth, M. Greenacre, L. Hillier, N. Light, G. Newman, L. Staff, I. Walpole, H. Williams K. Palmer (Clerk) and three members of the public including Borough Councillor Lawn.

*The meeting commenced at 7.30pm*

#### **PUBLIC SECTION**

There was nothing to report.

*With no further business the main meeting commenced at 7.30pm*

#### **1. APOLOGIES FOR ABSENCE**

Apologies had been received from Cllr Brown, Borough Cllr Drewitt and County Cllr Grant. To accept the apologies Proposed Cllr Newman, Seconded Cllr Graystone. All In Favour.

#### **2. DECLARATIONS OF INTEREST**

Burgh Castle Parish Council – Cllr Nichols. Also note all Parish Councillors are Trustees of Belton Playing Field Charity.

#### **3. MINUTES FROM LAST MEETING**

The minutes from the meeting held on 26/06/18 had been prior circulated by the Clerk. To accept as a true and accurate record Proposed Cllr Greenacre, Seconded Cllr Newman. All In Favour.

#### **4. MATTERS ARISING**

-It was reported Essex and Suffolk Water have announced there will be nine months of road closures at various locations on the Beccles Rd, Bradwell, from Sept 2018 to June 2019.

Phase 1: 17<sup>th</sup> Sept – 18 Nov 2018 – Beccles Rd closed from junction with Burnet Rd

Phase 2: 19<sup>th</sup> Nov - 14<sup>th</sup> Dec 2018 – Beccles Rd closed from the junction with Church Lane

Phase 3: 2<sup>nd</sup> Jan - 20<sup>th</sup> Jan 2019 – Beccles Rd closed from junction with Mill Lane & Crab Lane

Phase 4: 21<sup>st</sup> Jan - 14<sup>th</sup> Apr 2019 – Beccles Rd closed from junction with Crab Lane

Phase 5: 15<sup>th</sup> Apr - 16<sup>th</sup> June 2019 – Beccles Rd closed to junction with Mallards Way

-The Clerk reported she had received an anonymous phone call from a resident reporting a problem with dogs barking during their early morning walker in the Bracon Road area. It was advised the resident in question should speak to the owner directly or contact GYBC Environmental Health Dept who may be able to give some advice.

-Following the last Surgery held at the JGI the following matters were reported.

Heather Road/Gardens- There are 5 cars plus a trailer that have been parked along the road and it is believed the owner is running a business from their home address.

-It was felt more dropped curbs are needed around the village to enable mobility scooters more access to all areas of the village.

-Problems with speeding and car parking along Station Road were reported, some people not using the Taverns car park when using the JGI.

-There are a number of dead trees along the roadside on Church Lane that appear to be held in place by ivy, there's concern they may be a safety hazard. It has been reported to County Cllr Grant to take a look at to determine whether it is a job for NCC Highways or whether its down to the landowner to remove them.

-All Parish Councillor have been invited to attend the Royal Air Forces Association Battle of Britain Service on Sunday 16<sup>th</sup> September at 6.30pm at the Great Yarmouth Minister. Those that would like to attend need to advise the Clerk so she can notify the Branch Secretary.

-Cllr Graystone updated that since reporting the for sale cars that have been parked next to the village sign to the Police no more cars have been seen there since.

-The Clerk stated there has been no further update concerning the illegally parked caravan on Stepshort, apart from NCC have been informed and are dealing with the matter.

## 5. COUNCILLOR RESIGNATION

The Chairman reported a letter of resignation had been received from Cllr Dinsdale, GYBC have been notified about the vacancy.

## 6. COUNCILLOR CO-OPTION

A letter expressing an interest to fill the Parish Councillor vacancy had been received from Mrs Hilary Williams. The letter had been circulated to all members prior to the meeting. After general discussion the vote has taken to co-opt Mrs Williams onto the Council, with all members in agreement to co-opt Mrs Williams onto the Council Proposed Cllr Nichols, Seconded Cllr Greenacre. All In Favour.

## 7. BROWSTON PARISH ROOM & BELTON PIT

Browston Parish Room- Cllr Botwright reported he has now established who owns the Parish Room. After contacting the Conservation Officer at GYBC who is also a member of the GY Preservation Trust, they do agree that the building should be protected by either the owner or by the Trust . They therefore will be looking into the possibility of taking it on and getting the building listed.

Belton Pit- Nicholas Hancox and Norton Peskett Solicitors have been contacted and both replied the same stating without the deeds they do not believe the Land Registry will register it. To compile a statement of Truth concerning the land they would charge in the region of £800. After looking back through Parish records it looks as though the Parish Council, going back many years, have actually identified four plots which are all connected, these being the Town Pit, Belton Pit, The Poor Lands and the Village Pond.

General discussion then took place concerning the ownership of the pond and its condition. It was agreed to arrange a site meeting with Anglian Water to to show them how blocked the pond is now with vegetation, and that it must be cleared as it is thought to be one of the main drainage points in the village.

It was agreed for Cllr Botwright to contact Liz Easy, GYBC Solicitor, to request that she undertakes a land transaction to link all four sites together under one Charity so they can all be looked after.

## 8. ADMINISTRATION AND FINANCIAL MATTERS

### PARISH COUNCIL CURRENT ACCOUNT

| <b>CQ</b> | <b>PAYEE/DETAIL</b>                                                                                                | <b>V.A.T</b> | <b>AMOUNT</b> |
|-----------|--------------------------------------------------------------------------------------------------------------------|--------------|---------------|
| SO        | K. Palmer – salary plus 8 hrs GDPR, 2 hrs Bell Lane 1305.09 less pension 75.70, tax 48.20, nic 72.37               |              | £1108.82      |
| 1970      | HMRC K. Palmer tax 48.20 nic 72.37 employer nic 83.23<br>D. Skipper tax refund 21.60                               |              | £225.40       |
| 1971      | D. Skipper wage inc 5.5 hrs hedge cutting/putting up signs 662.24 less pension 36.42, tax 21.60 plus mileage 29.70 |              | £633.92       |
| 1972      | Norfolk Pension Fund K. Palmer cont 75.70 Council 287.12<br>D. Skipper cont 36.42, Council 145.69                  |              | £544.93       |
| 1973      | Garden Guardian                                                                                                    | £162.08      | £972.47       |
| DD        | BT quarterly broadband                                                                                             | £30.60       | £183.60       |

|      |                                           |         |          |
|------|-------------------------------------------|---------|----------|
| 1974 | Mrs S. Evenden- gardening receipts        | £3.04   | £18.21   |
| 1975 | IQS Security – CCTV maintenance           | £20.00  | £120.00  |
| 1976 | K. Palmer- refund for stamps              |         | £20.88   |
| 1977 | M. Graystone- allotment taps              |         | £12.93   |
| 1978 | IQS Security- CCTV installed at Bell Lane | £179.29 | £1075.74 |
|      | Total for meeting                         | £395.01 | £4916.90 |

#### PAVILION ACCOUNT

| <b>CQ</b>  | <b>PAYEE/DETAIL</b>                  | <b>V.A.T</b> | <b>AMOUNT</b> |
|------------|--------------------------------------|--------------|---------------|
| <b>655</b> | K. Gipson- caretaker                 |              | £524.61       |
| 656        | Mel Jepps- PaT testing               | £10.40       | £62.40        |
| 657        | Flameskill Fire alarm service/repair | £34.50       | £207.00       |
| 658        | BwB PC Vat contra                    |              | £116.49       |
| 659        | Oaasis cleaning products             | £5.91        | £35.48        |
| 660        | Oaasis cleaning products             | £12.84       | £77.06        |
| DD         | ESPO- gas                            | £3.59        | £75.30        |
| DD         | Southern Electric                    | £15.44       | £324.27       |
| DD         | BT                                   | £9.48        | £58.68        |
|            | Total for meeting                    | £92.16       | £1481.29      |

|                       | <b>LTSB 1 Year<br/>(09-08-18)</b> | <b>LTSB 1 Year<br/>(19-01-19)</b> | <b>Council A/C</b> | <b>New Road<br/>A/C</b> | <b>Ring fenced<br/>Balance</b> |
|-----------------------|-----------------------------------|-----------------------------------|--------------------|-------------------------|--------------------------------|
| <b>Bank Bal B/F</b>   | <b>£30,000.00</b>                 | <b>£20,000.00</b>                 | <b>£36,925.49</b>  | <b>£12,903.12</b>       | <b>£51,262.00</b>              |
| <b>Bank Bal After</b> | <b>£30,000.00</b>                 | <b>£20,000.00</b>                 | <b>31,872.76</b>   | <b>£12,635.88</b>       | <b>£51,262.00</b>              |

***Paid into New Road: £1010.50***

***Beebops £168***

***Parties x5 £185.50***

***Belton Bowman £107***

***Yoga £112***

***Judo £196***

***Stroke Group £60***

***Jollytots £132***

***Flying Club £50***

To propose the above sheet for payment Cllr Staff, Seconded Cllr Nichols. All In Favour.

-It was reported the last VAT repayment totalled £1283.87

-It was agreed for Cllr Buckworth to reinvest the £30,000 again with Lloyds for a further 12 months. Proposed Cllr Staff, Seconded Cllr Graystone. All In Favour.

-It was agreed for Cllr Graystone to purchase materials to make frames for the two new village maps obtained from the Town Hall, and for wood to upgrade the tap stand at the allotments. Maximum cost being £200 in total. Proposed Cllr Nichols, Seconded Cllr Newman. All In Favour.

## **9. CHERRY LANE BROWSTON**

Cllr Botwright reported ongoing problems with lorries travelling down Cherry Lane in Browston. It was agreed the current signage is not sufficient for HGV drivers, and is now hardly visible due to the overgrown vegetation. It was agreed to report this to NCC Highways and to request the signage is improved to include a weight restriction.

## **10. PARISH LIAISON MEETING QUESTION**

Cllr Graystone stated he will be attending the meeting in September and would like the following matter added to the agenda: There are ongoing problems with parking around the village and why is there never any Parking Enforcement Officers deployed to Belton to issue any tickets.

## **11. RISK ASSESSMENTS**

The Clerk had circulated to all members before the meeting copies of the updated risk assessments. These being for Bell Lane Playing Field, The Skate Park, New Road Centre and Field and Parish Council. With an amendment to the Parish Council assessment changing the risk to low for both Council electronic and paper records, to accept the documents en bloc, Proposed Cllr Greenacre, Seconded Cllr Nichols. All In Favour.

## **12. DELEGATED POWERS**

It was agreed to work under delegated powers during the recess period. Cllr Greenacre to cover planning, and the Chairman and Cllr Graystone to deal with any other matters such as payments and New Road.

## **13. CARETAKER CONTRACT**

Following the completed trial period it was agreed to issue Mr Kevin Gipson a one year contract with the Parish Council. Proposed Cllr Nichols, Seconded Cllr Hillier. All In Favour.

## **14. PLANNING**

|              |                              |                                      |
|--------------|------------------------------|--------------------------------------|
| 06/18/0355/F | 49 Heather Road, Belton      | Single storey front & side extension |
| 06/08/0393/A | Tesco                        | Signage                              |
| 06/18/0316/F | St Johns Rd Pharmacy, Belton | Change of use to 2 bedroom annex     |

It was agreed to submit no objections subject to neighbours comments for the three planning applications above.

Certificate of Lawfulness of proposed use or development has been granted for

|              |                                |                                            |
|--------------|--------------------------------|--------------------------------------------|
| 06/11/0666/F | Rose Farm Touring Park, Belton | For the siting of up to 145 holiday units. |
|--------------|--------------------------------|--------------------------------------------|

Notification has been received that a Tree Preservation Order has been granted for trees on land at the Compass Centre, Bell Lane, Belton.

## **15. PORTFOLIOS**

Cllr Staff- Reported ongoing problems still with lorries delivering to the Tesco store during school drop off/pick up times. It was agreed for the Clerk to write to the store to request deliveries are not undertaken during the busy times, and also to highlight if any child is hurt because of this they will be responsible as they have been warned before about this.

Cllr Walpole – Reported a letter needs to be sent to the occupier of 2 Bracon Road as there hedge is now very overgrown.

NCC Highways have notified there will be a Streetscene Inspection of Belton and Browston next month. If there are any areas of concern regarding pot holes, hedge/tree encroachments, damaged signs etc please can all Cllrs notify the Clerk by Friday as the list will be emailed over to them.

With no further business the meeting was closed at 8.45pm.