

Belton with Browston Parish Council Meeting

CHAIR: DAVID MILLS VICE CHAIR: NIGEL LIGHT

Minutes from the Parish Council meeting held on 3rd September 2024

At New Road Sport & Leisure Centre

IN ATTENDANCE: D. Mills (Chair), N. Light (Vice Chair), K. Barber, S. Bridges, M. Cox, M. Greenacre, C. Gay, J. Riseborough, S. Neal, Kate Ruddock (Parish Clerk) and three members of the public.

The meeting commenced at 7.00pm

PUBLIC SECTION

A member of the public was present at the meeting to ask for an update on the condition of the New road cycle path.

The Chairman reported it had been swept again during the summer, however both he and Borough Cllr Carpenter have agreed it will need sweeping again at the end of the summer as there are still a number of loose chippings on some sections of the path.

It was reported there has been an ongoing problem during the summer months with trees being damaged on Bell Lane field. Large branches have been broken off a number of trees, large holes have also been dug on the field so bikes can be ridden over them and a neighbouring property has a fencing slats damaged.

After some discussion it was generally agreed the installation of new CCTV equipment needs to be revisited. This had been explored a number of years ago, but due to a number of factors no new equipment had been purchased. It was agreed for the Clerk to again obtain information from Gorleston Police concerning the contractors they have used, and also about the possibility of connecting the new system to the Gorleston Police system to be monitored.

With nor further business the public section was closed and main meeting commenced at 7.10pm

1. APOLOGIES FOR ABSENCE

Apologies for absence had been received from Cllrs Searby, Minnis, Borough Cllr Carpenter and County Cllr Annison. To accept the apologies proposed Cllr Mills, seconded Cllr Cox. All in Favour.

2. DECLARATIONS OF INTEREST

Cllr Greenacre – Burgh Castle Parish Council. All Parish Councillors are Trustees of Belton Playing Field Charity.

3. MINUTES FROM LAST MEETING

Minutes from the meeting held on 02/07/24 had been circulated to all members prior to the meeting. To accept the minutes as a true and accurate record proposed Cllr Greenacre, seconded Cllr Riseborough. All in Favour.

4. MATTERS ARISING

There were no matters arising.

5. BOROUGH & COUNTY COUNCILLOR REPORTS

County Cllr Annison Report:

- A143 Beccles Rd Bradwell, to Fritton: The Legal process is continuing regarding the TRO to reduce the speed limit to 50 MPH on the A143. It is hoped the reduction will be in place by late 2025 providing all responses continue without any objections.

Borough Cllr Carpenter Report

- New Road rubbish dumping: It appears dumping in the field next to New Road centre is continuing despite notices and warnings issued to the alleged perpetrators by the Environment Agency. There has been a high level agency meeting on this and action is still being considered. I've told them this situation is taking too long to resolve. I'm still speaking to the various agencies pushing them to get this sorted.
- Waste Bins: There have been a lot of missed household rubbish bins and overflowing public bins across the Borough due to a perfect storm at GY Services with manpower and machinery over the bank holiday weekend. I'm assured they are doing their best to get things sorted and should you receive any complaints re this from members of the Parish, then please let me know so I can channel them appropriately. Unfortunately, it appears that may take some time to resolve – time frame not known.
- Encampment at the end of Sandy Lane: I've recently forwarded updated photos to Norfolk County Council via our Environment team showing the full extent of this encampment. The Environment officer has asked for this to be investigated further considering this updated information. This was last week and I'm eagerly awaiting an update from them.
- Fern Gardens parking on the verge: evidence gathering is still going on to ascertain the frequency of this. I've sent an email to Cllr. Carl Annison for his comments on funding some posts and await a reply when he returns from leave.
- Browston Hall: I spoke to the casework Planning Officer this morning. The application is still ongoing and various reports concerning a traffic survey, Ecology report and a Suffolk Water evaluation/assessment are the main issues under consideration.
- Rectory Corner: Highways Officer has confirmed there is a path under the grass but this has not been used for at least 15 years. The path is at a depth of 7 to 10 inches and has at some point been landscaped over, therefore it is unlikely it would be serviceable as a path now. If the path is excavated it is likely it is so poor that it will have to be fenced off until repairs can take place, in addition the path would sit well below ground level. With these issues in mind it would be helpful to know what the Parish Council want to gain from the path. Is it access to the bench or a short cut to the Green. Either way there are options but we need to know the desired outcome.

6. ADMINISTRATION & FINANCIAL MATTERS

AUGUST 2024

	PAYEE/DETAIL	V.A.T	AMOUNT
BACS	SSE – gas	£6.01	£126.27
DD	BT	£22.62	£135.73
DC	Amazon - ink	£5.46	£32.70
BACS	Employment		£6277.97
BACS	K. Gipson – refund for grass cutting £257.21, New Road items £10.21	£42.86	£276.42
BACS	N. Brown – refund gate padlock		£8.25
BACS	CPS – cleaning items	£8.02	£40.14
BACS	D. Jose – returnable deposit refunded party 21 st July		£50.00
	Total	£84.97	£6,947.48

SEPTEMBER 2024

INV		PAYEE/DETAIL	V.A.T	AMOUNT
	DD	BT	£17.81	£106.86
	DD	EDF – electric June £655.57 (vat 31.22), July 411.36 (vat 19.59)	£50.81	£1066.93
	DD	SSE – gas June/July	£6.32	£132.57
	DD	Biffa Bin	£7.30	£43.78
	BACS	Employment		£4864.63
	BACS	K. Gipson – refund for grass cutting items	£16.15	£100.30
	BACS	Flameskill – fire extinguisher service	£37.42	£224.50
	BACS	PKF – External Audit fee	£84.00	£504.00
	BACS	CC Planning- Neighbourhood plan consultancy fees paid from grant funding	£210.00	£1260.00
	BACS	CPS Cleaning – underpayment of vat from last invoice		£8.02
	BACS	Tijo Mathew – refund party booking		£95.00
			£429.81	£8,406.59

Income:

New Road = £4150.25

	Council A/C
Bank Balance BF	£84,014.11
Bank Balance after meeting payments	£73,002.03

To propose payment for the payment sheets above Cllr Mills, seconded Cllr Cox. All in Favour.

7. PARISH COUNCIL RISK ASSESSMENTS

The Clerk had circulated to all members prior to the meeting a copy of the following risk assessments. Parish Council, Bell Lane Field, Skate Park, New Road Site, Grass Cutting, Allotments and Fire Review. To accept all assessments enbloc with no amendments, proposed Cllr Greenacre, seconded Cllr Riseborough. All in Favour.

8. HORNSEA 3 COMMUNITY FUND

The Clerk reported the solar panel grant funding application had now been completed and submitted to Grantscape. The Council will be notified in March 2025 about whether the application has been successful or not.

9. NEW ROAD SPORT & LEISURE CENTRE

Cllr Light reported there has been an increased amount of vehicles being parked on the apron of the field by hirers which could potentially cause a health and safety hazard. It was agreed for the Clerk to notify the hirers that vehicles can still be driven on the apron of the field to drop off equipment, however they will then have to park the vans and cars in the car park.

10. CONCLUSION OF 2024 EXTERNAL AUDIT & REVIEW OF EFFECTIVENESS INTERNAL CONTROL

The Clerk reported the External Auditors report has now been received from Littlejohn LLP. The report states the information in sections 1 and 2 in the AGAR are in accordance with proper practices, and no other matters have come to their attention giving cause for concern that relevant legislation and regulatory practices have not been met. Therefore the 2024 external audit has now been finalised.

Prior to the meeting the Clerk circulated to all members a copy of the annual review of effectiveness of internal control,. The report was accepted with no amendments, please note a copy of this report is appended to the minutes.

11. PARISH PARTNERSHIP SCHEME

It was suggested the NCC 50% Parish Partnership Scheme funding could be used to fund the installation of a trod on Rectory Corner to enable access to the litter bin without having to walk on the grass verge. If this is not possible NCC could be asked if the litter bin could be moved to a more accessible location on the corner.

12. PLANNING

Comments for Applications submitted to GYBC prior to the meeting

06/24/0314/PU Holly Tree Cottage, Sandy Land, Belton

Certificate of lawful existing development to confirm outline planning permission ref 06/19/0195/O and reserved matters has been lawfully commenced and can continue.

It was agreed to submit no objections subject to neighbours comments for the above application.

06/24/0416/PAD Church Farm, New Road Belton

Installation of 126 solar panels to the north elevation of the agricultural refrigeration store

It was agreed to submit no objections subject to neighbours comments for the above application.

Applications Approved

06/24/0294/HH 12 Ranworth Close, Belton

Retrospective application for the retention of a single storey rear extension, with proposed modifications to amend the eaves of the as-built development; Proposal to reduce the height of the as-built raised decking; Proposed construction of a new hipped roof over the existing garage and conversion of garage to form sitting room

06/24/0196/F 3 Beach Farm Barns, Beccles Road, Belton

Proposed erection of a two-bay cart shed

Cllr Light reported he had been notified that the new wall which has been built outside “Garden Villa” on Browston Lane has not been built to the specification within the approved planning application. The matter was reported to the Enforcement Officer at GYBC and after some correspondence with the officer and the Planning Dept, they have confirmed the height of the wall has not been built to plan. This has subsequently led to the wall outside another property on Browston Lane “Tudor Lodge” also now being inspected, as it looks as though that wall also has not been built in accordance to the approved planning application.

13. TIME & DATE OF NEXT MEETING

Tuesday 1st October 2024, 7.00pm at New Road Sport & Leisure Centre

The main meeting finished and incamera item commenced at 7.40pm

14. INCAMERA RESOLUTION

To consider a resolution to exclude the press and public from the meeting in accordance with the public bodies (admissions to meetings) act 1960.s 1, in order to discuss CCTV access.

15. CCTV ACCESS

Access to CCTV footage was generally discussed by all members with no changes to be made to the current policy.

With no further business the meeting was closed at 7.53pm