

**Belton with Browston Parish Council Meeting**  
**CHAIR: DAVID MILLS      VICE CHAIR: NIGEL LIGHT**  
**Minutes from the Parish Council meeting held on 4<sup>th</sup> March 2025**  
**At New Road Sport & Leisure Centre**

**IN ATTENDANCE:** M. Greenacre (Chair), K. Barber, C. Gay, S. Neal, J. Riseborough, J. Minnis, M. Cox, K. Comer, J. Harrower, K. Ruddock (Parish Clerk) and three members of the public

*The meeting commenced at 7.00pm*

**1. ELECTION OR CHAIR FOR THIS MEETING ONLY**

Cllr Cox proposed Cllr Greenacre to Chair this meeting, seconded Cllr Gay. All in Favour. Cllr Greenacre confirmed she was willing to chair the meeting.

**PUBLIC SECTION**

A member of the public was present at the meeting to ask for an update concerning a section of dead hedgerow/trees on Church Lane. The Clerk reported the Arboricultural Officer at GYBC had been contacted about this and has confirmed that as the hedge is located on private property, it is the responsibility of the property owner to undertake the work needed to the hedgerow. After some discussion it was agreed for the Clerk to contact the NCC Highways Officer to request that they write to the land owner to ask for the dead hedge/trees to be removed. It is hoped that by doing so it would then encourage the remaining healthy trees/vegetation to grow and fill any gaps.

Mr Botwright, the Chairman of the Neighbourhood Plan Steering Group, was present at the meeting to report that the Clerk and all four village halls now have a hard copy of the final Neighbourhood Plan document. Please can all Councillors attend the JGI on the 27<sup>th</sup> March to cast their vote during the referendum, and can everyone please encourage their friends and family to do the same. Once the plan has been adopted it is important Cllrs remember to refer to the policies within the document when submitting comments on future planning applications.

*With no further business the main meeting commenced at 7.14pm*

**2. APOLOGIES FOR ABSENCE**

Apologies for absence had been received from Cllrs Mills, Light, Searby, Bridges and Borough Cllr Carpenter. To accept the apologies proposed Cllr Cox, seconded Cllr Riseborough. All in Favour.

**3. DECLARATIONS OF INTEREST**

All Parish Councillors are Trustees of Belton Playing Field Charity.

Cllr Greenacre – Burgh Castle Parish Council and Belton Poorlands Charity.

**4. MINUTES FROM LAST MEETING**

Minutes from the meeting held on 04/02/25 had been circulated to all members prior to the meeting. To accept the minutes as a true and accurate record proposed Cllr Neal, seconded Cllr Cox. All in Favour.

**5. MATTERS ARISING**

The Clerk reported the next Parish Liaison Meeting will be held on Monday 17 March at 6.00pm in the Council Chamber, Town Hall, Great Yarmouth. The meeting has been arranged to discuss Devolution and Local Government Reorganisation, members intending to attend the meeting need to let the Clerk know by Monday 10<sup>th</sup> March.

## 6. BOROUGH & COUNTY COUNCILLOR REPORTS

There were no reports.

## 7. ADMINISTRATION & FINANCIAL MATTERS

|      | PAYEE/DETAIL                                                                 | V.A.T   | AMOUNT    |
|------|------------------------------------------------------------------------------|---------|-----------|
| BACS | Ben Burgess – strimmer servicing x2                                          | £36.58  | £219.44   |
| DD   | BT                                                                           | £19.32  | £116.92   |
| DD   | Biffa Bins (Jan-Feb)                                                         | £15.69  | £94.13    |
| DD   | SSE – gas                                                                    | £112.91 | £677.45   |
| DD   | Microsoft 365 - March                                                        | £1.72   | £10.32    |
| BACS | Employment                                                                   |         | £4841.59  |
| BACS | K. Gipson – refund New Road items 82.43 , village maintenance 57.38          | £22.07  | £139.81   |
| BACS | CPS Cleaning – cleaning equipment                                            | £7.62   | £45.72    |
| BACS | Flameskill – fire alarm & emergency lighting testing                         | £43.60  | £261.60   |
| BACS | B. Richmond – items purchased to repair noticeboard at Bell Lane             | £       | £107.82   |
| BACS | S. George – refund cancelled New Road booking                                | £       | £80.00    |
| BACS | Groundwork UK – refund of unspent grant funding money for Neighbourhood Plan |         | £355      |
| DD   | Biffa Bin (Feb-Mar)                                                          | £19.61  | £117.66   |
|      |                                                                              | £279.12 | £7,067.46 |

### Income:

*New Road = £2836.25*

|                                     | Council A/C |
|-------------------------------------|-------------|
| Bank Balance BF                     | £83,023.00  |
| Bank Balance after meeting payments | £79,019.46  |

To propose payment for the sheet above Cllr Minnis, seconded Cllr Riseborough. All in Favour.

## 8. NEW ROAD SPORT & LEISURE CENTRE

The Clerk reported:

Overspill car park maintenance – Start date from Folkes has not been confirmed as yet.

Management meeting – The next meeting will be held on Thursday 6<sup>th</sup> March at 6pm.

## 9. VILLAGE MAINTENANCE & NCC HIGHWAY MATTERS

### Allotments

Cllr Riseborough reported the clerk had received a complaint from an allotment holder concerning the hedgerow between the allotment and Churchyard. During last summer the Community Payback Scheme had undertaken some maintenance in the Churchyard which has now left large gaps in the hedge which has resulted in one holder having their equipment damaged and dragged into the Churchyard over night, therefore the gaps now need to be secured with fencing or mesh.

It was therefore agreed for the Clerk to pass this information onto Revd. Bunn to ask that the work is undertaken to fill the gaps in the hedgerow as soon as possible to make the allotments secure again.

## **10. PLANNING**

### Applications – Notification of an Appeal

06/24/0484/CU Land to the west of Five Acres, Cherry Lane, Browston

Retrospective application for the stationing of a static caravan on the land for use as a workers shelter, for a temporary period until the 30<sup>th</sup> April 2025, and to continue to use site for storage of a mobile caravan until August 2025

Appeal ref APP615/W/25/3358397/U2

### Applications – Refused

06/24/0999/PAD Greenfields Nursery Cherry Lane Browston

Prior approval: Conversion of an agricultural building and store to 1no. 2-bedroom residential dwelling with garage (Use Class C3) (Application under GDPO 2015 (as amended) Schedule 2 Part 3 Class Q)

### Applications – Approved

06/24/0931/HH 59 Heather Gardens Belton Belton

Erection of single storey rear extension and extended pitched roof to replace existing flat roof to garden room; Replacement of flat roof on front porch with pitched roof

06/24/0882/HH 23 Paddock Close Belton Belton

Single storey rear extension

06/24/0713/HH Rose Havre Stepshort Belton

Installation of a pitched-roof caravan shelter in the rear garden, with associated hardstanding

## **11. HORNSEA COMMUNITY FUND GRANT FUNDING**

The Clerk reported she had received confirmation from GrantScape that the grant funding application to the Hornsea 3 Community Fund for the installation of Solar Panels has been unsuccessful. The email stated GrantScape are unable to provide additional feedback on decisions where applications have been unsuccessful due to the large volume of applications that they had received. However, if there is any specific feedback relating to the application, a member of the GrantScape Team will be in touch in the coming days.

## **12. NEIGHBOURHOOD PLAN REFERENDUM**

The neighbourhood plan referendum is being held on Thursday 27<sup>th</sup> March, please can all members attend the JGI to cast their vote.

## **13. TIME & DATE OF NEXT MEETING**

Tuesday 1<sup>st</sup> April 2025, 7.00pm at New Road Sport & Leisure Centre

## **14. INCAMERA RESOLUTION**

To consider a resolution to exclude the press and public from the meeting in accordance with the public bodies (admissions to meetings) act 1960.s 1, in order to discuss Citizen of the Year Award.

## **15. CITIZEN OF THE YEAR AWARD**

There was no update to report concerning this years award.

*With no further business the meeting was closed at 7.25pm*