

Belton with Browston Parish Council Meeting
CHAIR: DAVID MILLS VICE CHAIR: MICHAEL COX

Minutes from the Parish Council meeting held on 1st July 2025
At New Road Sport & Leisure Centre

IN ATTENDANCE: D. Mills (Chair), M. Greenacre, K. Barber, N. Light, J. Minnis, S. Neal, K. Comer, J. Harrower, K. Ruddock (Parish Clerk) and four members of the public.

The meeting commenced at 7.00pm

PUBLIC SECTION

A member of the public was present at the meeting to ask if it would be possible to have a two way barrier installed outside 19 Wensum Way to help prevent electronic bikes from being driven at speed along this section of footpath. It was agreed the Clerk will pass this request onto the NCC Highways Engineer.

It was reported the area around the memorial seat next to the village sign has now become quite overgrown and untidy. The member of public who was the community gardener maintaining the shrubs around the seat confirmed they are no longer able to do so. Cllr Greenacre proposed the Parish Council now takes over keeping the area tidy due to it being a memorial, seconded Cllr Barber. All in Favour.

With no further business the public section was closed and main meeting commenced at 7.06pm.

1. APOLOGIES FOR ABSENCE

Apologies for absence had been received from Cllrs Cox, Gay and Riseborough and from Borough Cllrs Carpenter and Murray-Smith.

2. DECLARATIONS OF INTEREST

All Parish Councillors are Trustees of Belton Playing Field Charity.

Cllr Greenacre – Burgh Castle Parish Council and Belton Poorlands Charity.

3. MINUTES

Minutes from the meeting held on 03/06/25 had been circulated to all members prior to the meeting. Cllr Light reported he had an amendment he would like to discuss in relation to agenda item 16 within the minutes. Therefore due to this being an incamera item it was agreed to move this item to the incamera section of the meeting for discussion.

4. MATTERS ARISING

There were no matters arising.

5. BOROUGH & COUNTY COUNCILLOR REPORTS

The Clerk reported she had received the following update from Borough Cllr Carpenter.

- The bollards around the grass verge on Fern gardens have been installed.
- The matter of installing railings on the grass verge in Rosedale Gardens is ongoing as Highways are considering alternatives which may be more aesthetically pleasing.

6. ADMINISTRATION & FINANCIAL MATTERS

	PAYEE/DETAIL	V.A.T	AMOUNT
DD	BT – broadband /tele	£19.59	£117.56
DD	Lloyds Bank Charges		£4.25
DD	SSE – Electric	£16.20	£340.15
DD	SSE - Gas	£9.88	£207.56
DD	Biffa Bin collection	£19.61	£117.66
DD	Microsoft 365 - June	£1.72	£10.32
DC	East Coast waste – 2 skips to clear allotment plot	£58.50	£350.98
BACS	Employment		£5572.08
BACS	ENTUA – annual subscription		£10.00
BACS	JAW Electrical contractors – EICR report for toilet block including repairs needed	£69.29	£415.76
BACS	K. Gipson Refund – Allotment tap repair 13.95, New Rd items £33.19, Grass cutting fuel £126.78	£25.88	£173.92
	Total	£220.67	£7,320.24

Income:

New Road £1237.22

Allotments: £65.00

	Council A/C
Lloyds Fixed Term Deposit	£40,000.00
Lloyds Instant Access Account	£50,033.73
Lloyds Current Account	£ 2,046.30
Total Bank Balance after payments	£92,080.03

To propose payment for the above sheet Cllr Mills, seconded Cllr Minnis. All in Favour.

Financial Regulations

The Clerk had circulated to all members prior to the meeting a copy of the updated financial regulation from Nalc. The main update to the regulations being section 7, electronic payments. To was agreed by all member to adopt the financial regulation. Proposed Cllr Greenacre, seconded Cllr Minnis. All in Favour.

Mole pest control – New Road & Bell Lane

Ace Mole Cathching & Pest Control – quotation

New Road Sports Field total removal one job - £450

Bell Lane Playing Field total removal one job - £225

Both sites - £575

New Road mole management programme for a full year with unlimited call outs - £900

Bell Lane Playing Field mole management programme for a full year with unlimited call outs £550

Both sites - £1250

Following discussion Cllr Minnis confirmed she would contact Burrell Pest control to obtain a second quotation for both sites.

Allotments - Skip Hire

The Clerk reported due to an allotment plot having been left with a great amount of rubbish on it, two skips had been hired so the caretakers could clear it. The holders deposit and annual rent has been retained to help cover the expenditure which will come from the allotments budget.

7. BELL LANE PLAYING FIELD

Inbuilt trampoline

Following many repairs having been carried out over the last few years by GY Services they have now reported they can no longer repair the inbuilt trampoline which they have now fenced off.

During discussion it was agreed by all members to have the trampoline taken out as it would not be cost effective to have any potential repair carried out by Eurotramps UK dealer Gymaid, who are based in Gillingham, Kent.

8. BELTON RECTORY

The Clerk reported she had received the following reply from the Archdeacon concerning the future plans for Belton rectory.

I will pass on your concerns to our Property Manager in terms of the house being empty; as you can imagine with over 250 houses across the Diocese he has some considerable experience in terms of empty properties.

With regard to the future of the house, there is some expensive maintenance which we believe to be necessary and so we will be reviewing that in the light of a surveyor's report which has been commissioned. We are also very aware of the carbon footprint of our older houses, and our net zero aspirations, which will also be taken into account.

9. PLANNING

- 06/25/0400/EU 19 Bramble Gardens, Belton Application for certificate of lawful existing use or development. Seeking confirmation that single storey sun room/conservatory built attached to two storey side extension is lawfully established

It was agreed to submit no objections subject to neighbours comments for the above application.

- 06/25/0399/HH 3 Amhurst Gardens, Belton Single storey rear extension with flat roof and flat roof light

It was agreed to submit no objections subject to neighbours comments for the above application.

- 06/25/0430/TRE High House, Lound Rd, Browston Works to trees protected by Tree Preservation Order No.2 1998 - T1 & T2 (Beech) Fell to ground level and replant

It was agreed to submit no objections subject to neighbours comments for the above application.

TPO – Approved

TPO 10 of 2025 – Trees on land at Cliftonville, Stepshort, Belton 35176232

5x apple, 1x whitebeam, 1x cherry, 1x lawson cypress, 1x paper birch, 1x copper beech, 1x lombardy poplar

It was agreed to look into requesting TPO are placed on a number of oak trees on Sandy Lane, address and location to be confirmed.

10. VILLAGE MAINTENANCE & HIGHWAY MATTERS

It was agreed to contact the Highways Engineer at NCC to ask for an update concerning the recent resurfacing work in the village. It was reported parts of Bracon Road had not been resurfaced where cars were parked, Fern Gardens had been marked out but no resurfacing has been carried out as yet and Station Road North has also not been resurfaced. It was also reported that there are a number of trip hazards that need repairing on various pavements in the village.

11. NEW ROAD SPORT & LEISURE CENTRE

Prior to the meeting the clerk had circulated to all members a copy of the management meeting minutes which was held on 17th June 2025.

Height Barrier & gully repair

The Clerk reported she is the progress of obtaining quotations for both the height barrier and repair to the gully in the car park. One quotation has been received for the installation of a height barrier and two for the gully repair. It was agreed if a third quotation can not be obtained within the next two weeks for the gully repair that members will decide between the two already obtained due to the repair needing to be undertaken as soon as possible as the broken gully is a potential safety hazard.

Sanitary Disposal

A quote had been received from PHS Hygiene

6x Eclipse liner service bins and bag dispensers – 4 weekly collection on a 3 year term contract = annual charge being £410.28.

Following discussion concerning this service the vote was taken to accept the quotation provided by PHS. Yes: 7, No: 1. Carried.

Grass Cutting Height and Cleaning of mower

Cllr Light read through an email from Ben Burgess concerning the height settings and cleaning of the grass mower. Cllr Light reported he was concerned about the condition of the mower if it was not cleaned properly on a regular basis, and cutting large areas of the field on too short a setting which could potentially damage the blades.

It was agreed the underneath of the deck will need to be scrapped to remove all dried on grass to prevent it from compacting. Once this has been done and the field has been cut the Chairman and the Clerk will meet with the Caretakers again to observe the deck being cleaned using the hose pipe. Concerning the height setting a vote was then taken. To agree the mower can be set between 1.5 to 2 to undertake all grass cutting. Yes: 7, No:1. Carried.

The Toilet block electrical faults

The Clerk reported the following quotation had been obtained to repair the hand dryer and panel heater in the toilet block which have not been reinstated as they require additional repairs.

JAW Electrical Contractors £401.20 exc vat

To attend to reinstate the supply to ladies hand dryer by installing a new cable from DB installed in mini trunking along the top of the wall into ladies toilet block and down to spur location,

To reinstate the panel heaters supply via installing a new cable from DB to gents frost stat and to ladies frost stat same route as the hand dryer. Please note iv allowed for a new frost stat to be installed in the gents toilet as cover is broken and if kicked or knocked it will expose live terminals

It was agreed by all members for the Clerk to try to obtain one more quotation within the next two weeks for this repair.

12. NALC COUNCILLOR TRAINING

The Clerk reported Nalc's County Officer is now providing on site councillor training, the cost being £20 per member, with a minimum of 5 Councillors attending the session. It was agreed to go ahead and book the training session which will be held some time in November when it is hoped both Cllr vacancies will then be filled.

13. REVIEW OF EFFECTIVENESS OF AUDIT

Prior to the meeting the clerk had circulated to all members a copy of the 2025 review of effectiveness of audit. With no amendments made the review was approved.

14. TIME & DATE OF NEXT MEETING

Tuesday 2nd September, 7.00pm at New Road Sport & Leisure Centre

15. INCAMERA RESOLUTION

To consider a resolution to exclude the press and public from the meeting in accordance with the public bodies (admissions to meetings) act 1960.s 1, in order to discuss employee contracts and freedom of information act request.

3. MINUTES

The Minutes from the meeting held on 03/06/25 had been circulated to all members prior to the meeting. After discussion the following amendment to the minutes for agenda item 16 was agreed. *The initial question was not answered however it was generally agreed by a number of Councillors that asset protection is collectively the responsibility of all Councillors and Council employees.* To accept the minutes as a true and accurate record proposed Cllr Greenacre, seconded Cllr Comer. All in Favour.

It was agreed to add the following item to the September agenda: Grass Cutting Equipment and Log Books – Monthly checks

16. EMPLOYEE CONTRACTS

The zero hour contract provided by Nalc was approved. It was agreed for this to be issued to the caretaker.

17. FREEDOM OF INFORMATION ACT REQUEST

The clerk reported the freedom of information act request had been answered in line with guidance and advise obtained.

With no further business the meeting was closed at 8.07pm