

BELTON WITH BROWSTON PARISH COUNCIL

Chairman : Jason Riseborough Vice Chair: Adrian Myers

To members of the Council:

**You are hereby summoned to attend the Belton with Browston
ANNUAL PARISH COUNCIL MEETING**

**which will be held on Tuesday 5th May 2026, at 7.15pm (or directly after the APM)
at New Road Sport & Leisure Centre**

MEETING AGENDA

1-ELECTION OF CHAIRMAN:

Nominations are invited for the post of Parish Chair for 2026/27.

2-ELECTION OF VICE CHAIR:

Nominations are invited for the post of Parish Vice-Chair for 2026/27.

PUBLIC SECTION:

The Council allows up to 15 minutes to hear views and concerns from members of the public, to include any Borough and County Cllr reports.

3-APOLOGIES FOR ABSENCE:

Apologies together with reasons for absence will be taken and recorded

4-FINANCIAL & BANK MANDATE:

Confirmation of: RFO/External Auditor/Internal Control Officer/Council signatories.

5-CONFIRMATION OF COMMITTEES

New Road Management, Allotments, Human Resources, Personnel and Finance.

6-STANDING ORDERS/FINANCIAL REGULATIONS:

To adopt the standing orders and financial regulations.

7-DECLARATIONS OF INTEREST:

Councillors to state any known conflict of interest, personal or believed prejudicial on agenda items.

8-MINUTES:

Minutes from meeting held on 07/04/26 will be presented for approval.

9-MATTERS ARISING:

The Clerk and others as appropriate will update on any relevant points

10-NEW ROAD CENTRE, BELL LANE FIELD & CHURCHYARD

Discussion on matters raised as appropriate to include: advertising boards and grass cutting.

11-ADMINISTRATION AND FINANCIAL MATTERS:

The RFO will update as appropriate on any administration and financial matters, including payments of accounts and the 2026 Parish Council insurance quotation and PHS quotation.

12-2025/26 YEAR END ACCOUNTS:

The clerk to present year end accounts to the council for approval these include: budget to spend report, payment & receipts report, asset register, bank reconciliation and Parish Council reserves.

13-INTERNAL AUDIT REPORT:

The Clerk to report.

14-APPROVAL OF THE ANNUAL RETURN (AGAR):

To approve the Annual Governance Statement and Accounting Statements for 2025/26.

15-PLANNING:

To discuss any submitted plans.

16-CARETAKER VACANCY

To confirm the appointment of new caretaker.

17-TIME & DATE OF NEXT MEETING:

Tuesday 2nd June 2026, 7pm at New Road Sport & Leisure Centre

Signed by the Parish Clerk: Kate Ruddock

01493 602960 clerk@beltonwithbrowston-pc.gov.uk