Belton with Browston Parish Council Meeting

CHAIR: JASON RISEBOROUGH VICE CHAIR: ADRIAN MYERS
Minutes from the Parish Council meeting held on 6th October 2026
At New Road Sport & Leisure Centre

IN ATTENDANCE: J. Riseborough (Chair), M. Greenacre, K. Barber, S. Neal, N. Light, D. Cook, D. Dawson, P. Holmes, S. Brown, M. Gater, K. Ruddock (Parish Clerk), and three members of the public.

The meeting commenced at 7.00pm

PUBLIC SECTION

A member of the public was present at the meeting to ask if the parish council had received any update in relation to the Belton encampment or the gravel area on the verge on Church Lane.
The Clerk reported no new information had been received in relation to either issue, therefore the Borough Cllrs and NCC Highways will be contacted accordingly to obtain an update.
It was confirmed the works to the dead trees on Church Lane have been completed. A resident added they have raised a complaint with NCC Highways in connection to the works.

1. APOLOGIES FOR ABSENCE

Apologies for absence had been received from Cllrs Myers

2. COUNCULLOR CO-OPTION

Prior to the meeting the Clerk had circulated to all members a letter from Sherri Brown and Marc Gater who both expressed an interest at being co-opted onto the parish council.
Cllr Greenacre proposed to co-opt both Sherri Brown and Marc Gater onto the parish council, seconded Cllr Barber. All in Favour.

3. DECLARATIONS OF INTEREST

All Parish Councillors are Trustees of Belton Playing Field Charity.
Cllr Greenacre – Burgh Castle Parish Council and Belton Poorlands Charity.
Cllr Myers – Norfolk Association of Local Councils

4. MINUTES

Minutes from the meeting held on 01/09/26 had been circulated to all members prior to the meeting. To accept the minutes as a true and accurate record, proposed Cllr Greenacre, seconded Cllr Neal. All in Favour.

5. MATTERS ARISING

There were no matters arising.

6. VILLAGE MAINTENANCE & HIGHWAY MATTERS

<u>Bee & Trees on the green on Rosedale Gardens/ path to Silver Gardens</u>
It was agreed to ask the caretakers to cut back the elderberry trees next to the Rosedale Gardens/Silver Gardens footpath as they are attracting bees.

<u>Overgrown holly bush on Bell Lane near to Compass Centre</u>
It was agreed for the caretakers to cut back a section of the holly bush on Bell Lane which is outside the Compass Centre as it has become overgrown.

<u>Fern Gardens – Overgrown conifer hedge</u>
Having sent a letter to the property owner to ask for the conifers trees to be cut back, it was agreed to pass the matter to NCC Highways as no action has been taken and the hedge is now covering nearly half of the footpath.

7. PLANNING

06/26/0681/HH 17 St James Crescent, Belton First floor front extension & cladding to elevation
It was agreed to submit no objections subject to neighbours comments for the above application.

Tree Preservation Order – Confirmed
TPO 1 of 2026 – Trees on land at Cliftonville, Stepshort, Belton

Applications Approved:
06/26/0580/PDE 28 Silver Gardens, Belton Application for Prior Approval for a larger home extension: Single storey rear extension extending 4.5m beyond the rear wall.

06/260518/HH The Homestead, Sandy Lane, Belton
Removal of conservatory and erection of single-storey flat roof extension to side. Alterations to front boundary wall to form larger entrance, porch to front.

Church Lane Farm Land Site S23
The Clerk reported she had received an email from a resident in relation to the GYBC " Call for Sites" consultation.
The resident explained they have obtained over 800 signatures from local residents objecting to development of this land. Having been in contact with County Councillor Wedon regarding how GYBC planning officers will process the objections, they are concerned that GYBC may file the petition as one single group objection. In order to address this they are now preparing a bulk legal submission layout for the final handover before the October 16th deadline.
After discussion on this issue it was generally agreed further discussion on this matter will take place during the next parish council meeting on the 3rd November where their will be an extended public section. It was also agreed to ask the Borough and County Cllrs to attend this meeting to allow members of the public to ask questions which will include clarification on the registering of the 800 names on the petition. It was advised all members of public should submit their own individual objections concerning this matter to GYBC.

8. ADMINISTRATION & FINANCIAL MATTERS

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Inv filing		PAYEE/DETAIL	V.A.T	AMOUNT
131	DD	BT – broadband /tele	£19.88	£119.28
132	DD	Lloyds Bank Charges		£4.25
133	DD	Instant Ink	£2.25	£13.49
134	DD	Biffa Bin	£22.66	£135.96
135	DD	Wave – New Road water		£439.22
136	DD	Wave – Allotments water		£84.30
137	DC	Post Office – postage and stamps		£55.52
138	DD	SSE - electric	£12.22	£256.64
139	DD	SSE - gas	£7.26	£152.45
140	DD	Microsoft 365	£1.20	£10.21
141	BACS	Employment		£5582.97
146	BACS	CPS – New Road cleaning items	£4.96	£29.75
147	BACS	Electrical Systems & Design – installation of new floodlight, repair to external		£420.00

		light, PAT testing		
148	BACS	Toolstation – caretaker safety boots and New Road items	£1.43	£45.87
149	BACS	Flameskill – fire alarm, emergency lighting, fire extinguisher servicing & replacement heat detector	£55.45	£332.70
150	BACS	S. Bedford – New Road deposit refunded		£25.00
151	BACS	A. Edmonds – New Road deposit refunded		£25.00
152	BACS	S. Smith – New Road deposit refunded		£25.00
153	BACS	A. Cadman – New Road deposit refunded		£25.00
154	DD	PWLB - mortgage		£3100.03
155	BACS	M. Stephenson – refund for cleaning items	£1.54	£16.59
156	BACS	D. Skipper – refund for grass cutting part	£1.67	£10.00
		Total	£130.52	£10,909.23

Income: New Road Hire £2669.46 Refund: Burgh Castle PC £40

	Council A/C
Lloyds Instant Access Account	**£ 30,000.00**
Lloyds Short Term Investment	**£ 40,000.00**
Lloyds Current Account	**£5,648.12**
Total Bank Balance after payments	**£75,648.12**

To propose payment for the above payment sheets Cllr Dawson, seconded Cllr Cook. All in Favour.

The National Joint Council for Local Government Services (NJC) have now agreed the pay scales for 2026/27 which are to be implemented from 1st April 2026 for Parish Clerk's. Therefore the Clerks pay increase for SCP 27 was confirmed as 3.3%.

9. 2027 INTERNAL AUDITOR

Norfolk ALC now have an officer qualified to undertake the internal audit. Taking into account the new requirements which now have greater emphasis on governance, along with the financial checks, the Clerk recommended the parish council looks to move to the Nalc Internal Auditor for the 2027 audit. The fee will be approximately £170. This was agreed by all members, proposed Cllr Greenacre, seconded Cllr Dawson. All in Favour. Cllr Light declared an interest in this item.

10. INTERNAL CONTROL OFFICER

It was agreed Cllr Paul Holmes will undertake this role along with Cllr Greenacre.

11. ALLOTMENTS BOUNDARY – QUOTATIONS

The Chairman reported he had met with all three contractors at the allotments and the following quotations have been received to clear the southern boundary and remove the dead trees and ivy:

Suffolk Arboricultural Specialists £850 (plus vat)
BJR Gardening Services £2070 (plus vat)
Ian Brown Tree Services £750 (no vat)

Cllr Riseborough proposed to accept the quotation from Suffolk Arboricultural Specialists, seconded Cllr Greenacre. All in Favour.
It was agreed some of the allotments holders will need to be notified on advance as to when the work will be undertaken.

12. NCC PARISH PARTNERSHIP SCHEME

NCC will fund 50% of projects such as: small lengths of footway, trods, signage for promoting walking, wheeling and horse riding, access improvements to rights of way such as gates, stiles, seating, steps. However due their being no funds in this years budget no project will be undertaken this year.

13. CHILDREN'S CHRISTMAS PARTY & VILLAGE CHRISTMAS TREE

Cllr Light reported 18 children with their parents have already confirmed they will be attending the Christmas party. Mascot Madness will be doing the entertainment, and there is also another entertainer on stand by if needed. A grant of £250 has been awarded by the Village Voice magazine to help to fund the free event.

Cllrs Riseboough and Barber confirmed they will help to install the village Christmas tree again this year along with the caretakers. It was suggested a potted tree could be purchased this year with the view it could then be planted permanently on Bell Lane. Cllr Cook stated she would look into the possibility as to whether a tree could be donated to the parish before one is ordered.

14. NEW ROAD SPORT & LEISURE CENTRE

Electric & water supply

Cllr Light reported he had obtained one quotation to potentially install a new water and electric supply at the top end of the field. Two further quotations are needed so this item will be differed to the next meeting.

Advertising Boards

It was reported accounts have been received from Belton FC. A meeting will be arranged for Cllrs on the management committee to discuss this matter further. The Clerk along with the Chairman and Vice Chairman will attend a meeting with Bohemians FC concerning invoicing for the clubs boards. Proposed enbloc Cllr Greenacre, seconded Cllr Dawson. All in Favour.

Bohemian FC - Container

Bohemians FC have asked if they can covert their existing large steel container into a welfare unit/ tea room, and to also then install 2 more small containers for storage.

It was agreed for the Chairman, Vice Chair and Clerk to discuss this proposal further with the club before any final decision is made.

Grass Mower

The John Deere Mower is currently with Ben Burgees for a service and to complete 2 repairs which will cost in the region of £1800 (less the 10% discount which had previously been agreed).

Due to a part still being on order and the football pitches now urgently need cutting, Bohemians FC have proposed they can use their tractor to cut the whole field (apart from under the trees) for £300.

Cllr Riseborough reported he had obtained a quote from Mr Jones who is the contractor that cuts some fields in Blundeston which totals £180 to cut the same area on the field. It was therefore agreed to accept Mr Jones quotation to undertake the cut, proposed Cllr Greenacre, seconded Cllr Cook. All in Favour.

15. NOVEMBER PARISH COUNCIL MEETING – EXTENSION OF PUBLIC SECTION

It was agreed by all members to extend the public section to 45 minutes during the November meeting in order to discuss “future development”.

16. TIME & DATE OF NEXT MEETING

The next meeting will be held on Tuesday 3rd November at New Road Sport & Leisure Centre and will commence at 7pm.

The meeting was closed at 8.23pm.